

BIDDER'S CHECK LIST HELNETAS BANGLADESH

 Date: 13/06/2022

 Tender N^o: T/70WFP/70WFP/CXB/13-06-2022/01

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEMS ARE COMPLETE AND RESPECTS THE INSTRUCTIONS TO BIDDERS CONDITIONS:

#	Description	To be filled in by Bidder		For HELNETAS use only (to be filled in by Purchase Committee)		
		Included		Present		Comments
		Yes	No	Yes	No	
1	Instructions to Bidders (PRO-05) signed & stamped by the Bidder (Compulsory)					
2	Original Offer Form (PRO-06) dated, filled, signed & stamped by the Bidder (<i>detailed as per the requested currency, BDT</i>) (Compulsory)					
3	Supplier Questionnaire (PRO-06.1) dated, filled, signed & stamped by the Bidder (Compulsory)					
4	HELNETAS Ethical Declaration (PRO-06.2) dated, filled, signed & stamped by the Bidder (Compulsory)					
5	Bidder's official registration documents (Trade Licence, TIN Certificate, 13 Digit BIN Certificate, Income Tax Return, Bank Solvency Certificate) (Compulsory)					
6	Bidder's legal representative national ID or passport (Compulsory)					
7	HELNETAS General Conditions of Purchase signed & stamped by the Bidder (Compulsory)					
8	ANNEXES – Proofs of past performances in a similar field of activity (e.g. past deliveries of similar items) are provided (Compulsory)					
9	ANNEXES – Samples requested in the Offer Form (PRO-06) (No need to submit sample during bidding)					
10	Present Bidder's Checklist (PRO-06.3) dated, filled, signed & stamped by the Bidder (Compulsory)					
11	The bidding documents are filled in English (Compulsory)					



First & Last Name of Bidder's authorized representative: _____

Position of Bidder's authorized representative: _____

Authorized signature: _____

