

# FRAMEWORK BIDDING DOCUMENT

(Installation of Hand Pumps)

PROJECT CODE: (MR-HAI-1464 Tender)

**FRAMEWORK AGREEMENT FROM 1<sup>ST</sup> JUL 2024 TO 31<sup>ST</sup> JAN 2025**

Please submit Bids for Each Activity by filling the section no. II/ Attached Specification

Sn	Details	Please (Yes/No)
A.	Installation of Hand Pumps Benazir Shaheed Abad Sindh	
B.	Installation of Hand Pumps Rahimyar Khan, Faisalabad and Rajanpur Punjab	
C.	Installation of Hand Pumps Naseer Abad Jaffar Abad and Osta Muhammad Sindh	
D.	Installation of Hand Pumps Thatta, Dadu and Kamber Shihdad Kot Sindh	
E.	Installation of Hand Pumps Bannu and Rajanpur KP	

**Note:** *(Documents/Quotations shared via Google Drive are not acceptable/accessible)*

Name of Firm: \_\_\_\_\_

NTN: \_\_\_\_\_

Bank Account Details: \_\_\_\_\_

Contact#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Prepared by:



Human Appeal -Pakistan

Farm House 4-4, Street 11, Chak Shahzad Farms, Islamabad, Pakistan

Jun 3, 2024

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**Section I. Instructions to Bidders**

**A. General**

## **1. Scope of Bid**

1. HA-PAK invites bids for the framework agreements of the **Installation of Hand Pumps**
2. The successful Bidder is expected to complete the services by the Intended Completion date is given in section II, with effective from the signing of the Contract.

## **2. Eligible Bidders**

1. This Invitation for Bids is open to all NTN-holder Bidders from all over Pakistan
2. Bidders shall not be under a declaration of ineligibility for corrupt, fraudulent, and coercive practices issued by HA-PAK.
3. Bidders shall not be involved in terrorist acts/criminal activities or associated with individuals and/or entities associated with terrorist acts/criminal activities.

## **3. Corrupt, Fraudulent, Collusive, and Coercive Practices**

1. HA-PAK requires that all; HA-PAK Staff, Bidders, Contractor, suppliers or distributors, observe the highest standard of ethics during the procurement and execution of all contracts. HA-PAK shall reject any Bids put forward by Bidders or where applicable terminate their contract, if it is determined that they have engaged in corrupt, fraudulent, criminal activities collusive or coercive practices.

## **4. Eligible material/Goods**

1. All goods /materials/ Services to be supplied under the contract shall have their origin in an eligible source (The “origin” means the place where the goods are produced, or the related services are supplied. e.g. Not smuggling goods), and all expenditures made under the contract will be limited to such Supply/construction.

## **B. The Bidding Documents**

### **1. Content of Bidding Documents**

The material/goods/services required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

- a) Instructions to Bidders (ITB)
- b) Contract for Supply/Services
- c) Schedule of Requirements
- d) Technical Specifications
- e) Selection criteria form

The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required in the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in the rejection of its bid.

### **2. Clarification of Bidding Documents**

A prospective Bidder requiring any clarification of the bidding documents may notify through e-mail and given in the tender notice, indicated in the published Tender Notice. While no telephonic inquiries will be entertained.

### **3. Amendment of Bidding Documents**

1. At any time prior to the deadline for submission of bids, HA-PAK, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bidding documents by amendment.
2. All prospective bidders who have received the bidding documents will be notified of the amendment in writing and will be binding on them.

3. In order to allow prospective bidders reasonable time to take the amendment into account in preparing their bids, HA-PAK, at its discretion, may extend the deadline for the submission of bids (if required).

### **C. Preparation of Bids**

#### **1. Cost of Bidding**

The bidder shall bear all costs associated with the preparation and submission of its bid, and HA-PAK will not be responsible or liable for those costs.

#### **2. Language of Bid**

The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and HA-PAK shall be written in the English language.

Supporting documents and printed literature furnished by the Bidder may be in another language provided.

#### **3. Bid Proposal**

The Bidder shall propose the Bid with complete detail and the appropriate Price Schedule, indicating the services and goods to be supplied or provided, a brief description of the goods/material, and their country of origin, quantity, quality, and prices. **Proposal not submitted on HA Tender document will be rejected.**

#### **4. Bid Prices**

1. The Bidder shall indicate on the appropriate Price Schedule the unit prices and total bid price of the goods/services it proposes to supply under the contract.
2. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account unless otherwise specified. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

#### **5. Bid Currency**

Prices shall be quoted in the following currency: For services and goods/materials that the Bidder will provide/supply to HA-PAK, the prices shall be quoted in Pakistan Rupees (PKR currency).

#### **6. Period of Validity of Bids**

1. Bids shall remain valid for the period of **next 6 months (till 31<sup>st</sup> Jan 2025)** after the date of bid opening prescribed by HA-PAK. A bid valid for a shorter period shall be rejected by HA-PAK as non-responsive.
2. In exceptional circumstances, prior to the expiry of the bid validity, HA-PAK may request that the bidders extend the period of validity for a specified additional period of not more than 30 days. The request and the bidders' responses shall be made in writing.

### **D. Submission of Bids**

#### **1. Sealing and Marking of Bids**

The Bidder shall stamp and sign the filled document/tender and send a scanned or PDF copy of the bid, brief profile of relevant projects done/experience/registration certificates/ references, and other documents (*project name, project amount, Organization, date of completion and contact details*) in **a Zep Folder with mentioned firm Name and project Name**, via this specified e-mail at [mr-hai1464.tender@humanappeal.org.uk](mailto:mr-hai1464.tender@humanappeal.org.uk) Duly marking the subject line **Project Code: MR-HAI-1464 Tender** and **Project Location**, applied for. Final bidders will be also requested to submit their security deposit of 5% of the whole bid/proposal by courier/post or submit by hand at the country office of HA.

#### **2. Deadline for Submission of Bids**

- a) **Bids must be received by HA-PAK via the email box specified under instructions to bid (ITB), no later than (date and time) 16<sup>th</sup> June 2024, 5:00 PM.**

- b) HA-PAK may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB, in which case all rights and obligations of HA-PAK and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

### 3. Late Bids

Any bid received by HA-PAK after the deadline for submission of bids prescribed by HA-PAK will be rejected and will not be forwarded for the bid opening processes. The Bidder will assume the responsibility of un-possession of the bid documents.

## **E. Opening and Evaluation of Bids**

### 1. Opening of Bids

The bidders, bids will be opened on 20<sup>th</sup> June 2024. No bid shall be rejected at bid opening, except for late bids.

Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders in case of sealed bids.

### 2. Clarification of Bids and Contacting Bidders

During the evaluation of the bids, HA-PAK may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing or physical meeting and no change in the prices or substance of the bid shall be sought, offered, or permitted.

### 3. Preliminary Examination

HA-PAK will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required guarantees have been furnished/referenced, whether the documents have been properly signed, and whether the bids are generally in order.

### 4. Evaluation and Comparison of Bids

HA-PAK will evaluate and compare the bids, which have been determined to be substantially responsive.

HA-PAK's evaluation of a bid will exclude and not take into account:

- a) In the case of goods/material/services, sales and other similar taxes will be the responsibility of the vendor, which will be payable on the goods/services if a contract is awarded to the Bidder;
- b) In the case of goods/materials of foreign origin offered from abroad, customs duties and other similar import taxes which will be payable on the goods if the contract is awarded to the Bidder; and

HA-PAK's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with one or more of the following factors:

- a) Delivery **schedule/completion period offered in the bid;**
- b) Deviations in payment schedule from that specified in the Conditions of Contract;
- c) Other specific criteria indicated and/or in the Technical Specifications, **(Refer to selection criteria under the section I below )**

### 5. Clarification of Bids and Contacting HA-PAK

- a) No Bidder shall contact HA-PAK on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of HA-PAK, it should do so in writing through the given e-mail.
- b) Any effort by a Bidder to influence HA-PAK in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

#### **6. Post-Qualification**

- a) In the absence of pre-qualification, HA-PAK will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB.
- b) The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, as well as such other information as HA-PAK deems necessary and appropriate.
- c) Prior to award, HA-PAK shall verify and validate any documents/information submitted and if necessary shall conduct an ocular inspection of the Bidder office, plant/warehouse, and equipment.
- d) An affirmative determination will be a pre-requisite for the award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event HA-PAK will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

#### **7. Purchaser's Right to Accept any Bid and to Reject any or All Bids**

HA-PAK reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder or bidders of the grounds for HA-PAK's action.

### **F. Award of Contract**

#### **1. Award Criteria**

HA-PAK will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

#### **2. Purchaser's Right to Vary Quantities at Time of Award**

HA-PAK reserves the right at the time of contract award to increase or decrease, by the percentage indicated [+/- 50%], the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

#### **3. Notification of Award**

- a) Prior to the expiration of the period of bid validity, HA-PAK will notify the successful Bidder in writing, that its bid has been accepted
- b) The notification of award will constitute the formation of the Contract.

#### **4. Signing of Contract**

At the same time as HA-PAK notifies the successful Bidder that its bid has been accepted/selected, HA-PAK and successful Bidder will sign agreements.

**G. Other Associated Conditions**

- 1) All material/items/services must be 100% according to the specifications, quantity and quality as required
- 2) Bids should be included Carriage and Transportation/Delivery charges
- 3) Payment will be made after completion of services/delivery on the provision of bills and GRN/work completion report.
- 4) Payment will be through a cross cheque.
- 5) All applicable taxes are applied and will be deducted
- 6) Previous experience letter/POs for work (At least four)
- 7) Kindly enclose evidence of your experience with other organizations, NGOs or INGOs
- 8) The bidders will be responsible for submitting a **Bank Guarantee/Call deposit equivalent to Rs. 5% of the total bid price in the name of the “Human Appeal”** and attached PDF copy of the call deposit along with your bid/quotation.

**H. Plenty on Delay in Project Completion (As per agreed scheduled)**

Sl No	Total Delay	% To be deducted from the contract value
1.	First 01 days	1.00%
2.	From 03 to 05 days	2.00%
3.	From 07to 10 days	3.00 %
4.	Above 10 days:	Up to 10% As per discretion of the Procurement committee of HA

**I. Modern Slavery**

The Supplier shall comply with all applicable anti-slavery and human trafficking laws, statutes, regulations from time to time in force including but not limited to the Modern Slavery..., and have and maintain throughout the term of this Agreement its own policies and procedures to ensure its compliance.

- i. **Selection Criteria of Bids/proposal** Up to 10% As per discretion of Procurement committee of HA

**INSTRUCTIONS** – Bidders are required to complete all sections of the below table and mention the attached documents as an annexure 1,2,3.....so on in the comments and attachments column

SELECTION CRITERIA			
Items	Question/indicators	Bidder's Response	
		Yes/No	Comments /and Attachments of Proofs
<b>A</b>	<b>ESSENTIAL CRITERIA (General )</b>		
1	Bidder accepts Human Appeal's Terms and Conditions and complies with all RFP/RFQ mandatory requirements /information on the same tender format.		
2	The bidder confirms they are not a prohibited party under applicable sanctions laws or anti-terrorism laws. (Local and international)		
3	Suppliers/Vendors are not any prohibited parties or on Government debar/ Blacklisting by any organization.		
4	Have a valid NTN certificate/ GST certificate		
5	Valid PEC Certificate		
6	Utility bill offices as physical evidence		
<b>CAPABILITY &amp; SUSTAINABILITY QUESTIONS</b>			



<b>B Company Experience and References (Point 12) (4 for Each)</b>			
1	<b>Experience of a company on similar projects (Minimum 4 )</b> 04 projects experiences = 4 03 projects experiences = 3 02 projects experiences = 2 01 projects experiences = 1		
2	<b>working experiences in relevant Area or Regional Experience (previous)</b> if yes= 4 If Nearby = 3 If No =1		
3	<b>Quality of Reference Check</b> If up to mark 4 If Moderate 2 If a Negative Response 0		
<b>C Financial Health of Company (Points 16)</b>			
1	<b>Project Implemented Worth of Similar projects (Highest valued work orders)</b> if average of 4 project values is above the total of HA Budget = 10 80 % of total budget=8 50 % of total =5 Below the 50% of Budget = 2		
2	<b>Latest Bank Maintenance Certificate</b> if yes= 3 If No =0		
3	<b>The latest Financial Audit report of Frim</b> if yes= 3 If No =0		
<b>D Quality of Bid/Proposal and Lead time. (Points 06)</b>			
1	<b>Proposed completion time for Short term projects (1 to 4 Month)</b> if 1 month or below = 6 if within 2 month = 3 if within 3 month = 2 if above 4 month = 0		
<b>E Environmental, Social, Health, and Safety Impact (Points 06)</b>			
1	<b>The bidder demonstrates activities OR has processes in place within their organization. (e.g., paperless offices, green technology in offices, policies, training programs, community outreach programs, etc.)</b> If Yes = 3 If No = 0		
2	<b>Availability of in-house personnel dedicated person to ESHS issues(Please attached Profile of Personnel)</b> If Yes =03 If No = 0		
<b>F Financial proposal/Bid offered (Points 60)</b>			

1	<b>Overall project costs</b> Lowest bidder =40 2nd Lowest Bidder =35 3rd Lowest Bidder=30 4th Lowest bidder=20 5 lowest Bidder = 10 above then 5th =05		
2	<b>The Supplier provides bid security /Pay order / a bank guarantee relevant to the project</b> If Yes =10 If No =05		
3	<b>The Supplier asks to be paid advance payment in case selected for the project:</b> If 0% advance=10 If 10% advance=07 If 20% advance=04 If 30% advance=01		
<b>Note:</b> Please attach all Scanned or PDF documents along with the bid/ offer/quotation in one zip folder with your organization and project names and send via the given email			<b>Total Points=100</b>

Proposed Completion Time after Purchase order	1 month or below	Within 2 month	Within 3 month	4 month or Above
If other than above please specify here...				

0% Advance payment	10% Advance payment	20% Advance payment	30% Advance payment

SNO	Test Type	Parameters
1	Aesthetic	Color, Odor, Taste
2	Biological	Total Coliforms
3	Chemical	pH, TDS, Turbidity, Hardness, Sulphate, Alkalinity, Chloride, Iron, Arsenic, Nitrite

**Annexure-1: BOQ Section:**

**A) Installation of Hand Pumps Option-1 Shaheed Benazir Abad Sindh**

SNO	Item	Specification/ Description of Work	No	Qty	Unit	Unit Cost
<b>Water Well</b>						
1	Boring	3" Dia, 40-70 feet (may vary depending upon depth of Water Level). 20 Feet minimum water level to be ensured	1	1	Job	
2	Suction Pipe	PVC Riser pipe complete in all aspects 1 ¼" Dia, > HDPE Pipe, 40-70 ft minimum (may vary as per depth of boring) (Dadex, Prince, Minhas, National or equivalent) 1200 gram/ 10 ft length	1	1	Job	
3	<b>Hand pump 3" dia ILL (EL)</b>	6ft Long machine ILL Karachi, 9" brass cylinder (weight of cylinder is 1.5kg) ,Cahtto Brass, Pistam Barss, cover Brass,Pipe Niple 1.25" dia 1.5' lond ILL welded with two iron rod for bottom,Pipe Niple outlet 1" dia 1.5 ft long with elbow, with all brass accessories (Handle & stand #8 bar) i/c Additional two Rubber Bokies and two Killi Valve with Dori, G.I Pipe Niple ,GI Elbow,Bushes, hose pipe ,PVC Elbow, Valve Socket, Tape solution, Solution TZ/AGM etc complete & as per need	1	1	Set	
<b>Platform</b>						
1	Excavation	Excavation for Platform walls Foundation and Ramp walls foundations in ordinary clay soil.	1	1	Job	
2	Stone Soling in platrom structure	P/L Stone Soling 4" compacted layer	1	1	Job	
3	PCC Work in foundations and platform (5'x5')	P/L PCC 1:2:4 above stone soling, inside platform floor and platform walls foundations, as per attached drawing. (Portland Cement, Fine & Clean Sand, 1/2" Down Crush)	1	1	Job	
5	Brick Masonry around platform (5'x5") and signpost (2'x2'x9")	B.Brick masonry in c/s 1:6 in walls around Plat Form and Sign Post as per design (Standard size sound burnt brick, Portland Cement, Fine & Clean Sand)	1	1	<b>Job</b>	
6	Plaster work of platform (5'x5') and sign post (2'x2'x9")	Providing 0.5" thick plaster in c/s 1:4, around the brick masonry, inside Plat Form and on sign post (Portland Cement, Fine & Clean Sand)	1	1	<b>Job</b>	
7	Platform (5'x5') and signpost (2'x2'x9")Structure Paint	Sky Blue-Water Proof Plastic Emulsion (Berger/Master/ICI) 2-coats minimum	1	1	<b>Job</b>	
<b>Waste Water Pipe (Platform to Drainage)</b>						
1	Drain Excavation	Excavation in ordinary clay soil.	1	1	Job	
2	Waste Water Pipe Installation	3" dia Plastic pipe for drainage (As per site need but minimum 5') with filter/ mesh & elbow, (covered drainage with safe disposal into turf)	1	1	Job	
<b>Branding</b>						
1	Donors visibility Plate	Marble Stone Pure White (0.75" thick) (1.5x1.5 feet) with Computerized 4-Color etching as per HA designs separate with each donor name direction as per site	1	1	Job	
<b>Water Quality</b>						
1	Water Quality Test	Certified Government PCRWR/PHED lab report for each installation as per parameters given as annex	1	1	Job	
<b>Total Cost of One Hand Pump</b>						
<b>Quantity can be minimum 20 TO 100 units , Number can be increase and decrease as per need of site</b>						
<b>NOTE: RATES MUST BE VALID TILL 31<sup>ST</sup> JANUARY 2025</b>						

### B) Installation of Hand Pumps Option-1 Rahimyar Khan, Rajanpur and Faisalabad Punjab

SNO	Item	Specification/ Description of Work	No	Qty	Unit	Unit Cost
<b>Water Well</b>						
1	Boring	3" Dia, 40-70 feet (may vary depending upon depth of Water Level). 20 Feet minimum water level to be ensured	1	1	Job	
2	Suction Pipe	PVC Riser pipe complete in all aspects 1 ¼" Dia, > HDPE Pipe, 40-70 ft minimum (may vary as per depth of boring) (Dadex, Prince, Minhas, National or equivalent) 1200 gram/ 10 ft length	1	1	Job	
3	Hand pump 3" dia ILL (EL)	5ft Long machine ILL Karachi, 9" brass cylinder (weight of cylinder is 1.5kg) ,Cahto Brass, Pistam Barss, cover Brass,Pipe Niple 1.25" dia 1.5' lond ILL welded with two iron rod for bottom,Pipe Niple outlet 1" dia 1.5 ft long with elbow, with all brass accessories (Handle & stand #8 bar) i/c Additional two Rubber Bokies and two Killi Valve with Dori, G.I Pipe Niple ,GI Elbow,Bushes, hose pipe ,PVC Elbow, Valve Socket, Tape solution, Solution TZ/AGM etc complete & as per need	1	1	Set	
<b>Platform</b>						
1	Excavation	Excavation for Platform walls Foundation and Ramp walls foundations in ordinary clay soil.	1	1	Job	
2	Stone Soling in platrom structure	P/L Stone Soling 4" compacted layer	1	1	Job	
3	PCC Work in foundations and platform (5'x5')	P/L PCC 1:2:4 above stone soling, inside platform floor and platform walls foundations, as per attached drawing. (Portland Cement, Fine & Clean Sand, 1/2" Down Crush)	1	1	Job	
5	Brick Masonry around platform (5'x5") and signpost (2'x2'x9")	B.Brick masonry in c/s 1:6 in walls around Plat Form and Sign Post as per design (Standard size sound burnt brick, Portland Cement, Fine & Clean Sand)	1	1	Job	
6	Plaster work of platform (5'x5') and sign post (2'x2'x9")	Providing 0.5" thick plaster in c/s 1:4, around the brick masonry, inside Plat Form and on sign post (Portland Cement, Fine & Clean Sand)	1	1	Job	
7	Platform (5'x5') and signpost (2'x2'x9")Structure Paint	Sky Blue-Water Proof Plastic Emulsion (Berger/Master/ICI) 2-coats minimum	1	1	Job	
<b>Waste Water Pipe (Platform to Drainage)</b>						
1	Drain Excavation	Excavation in ordinary clay soil.	1	1	Job	
2	Waste Water Pipe Installation	3" dia Plastic pipe for drainage (As per site need but minimum 5') with filter/ mesh & elbow, (covered drainage with safe disposal into turf)	1	1	Job	
<b>Branding</b>						
1	Donors visibility Plate	Marble Stone Pure White (0.75" thick) (1.5x1.5 feet) with Computerized 4-Color etching as per HA designs separate with each donor name direction as per site	1	1	Job	
<b>Water Quality</b>						
1	Water Quality Test	Certified Government PCRWR/PHED lab report for each installation as per parameters given as annex	1	1	Job	
<b>Total Cost of One Hand Pump</b>						
Quantity can be minimum 20 TO 100 units , Number can be increase and decrease as per need of site						
NOTE: RATES MUST BE VALID TILL 31ST JANUARY 2025						

### C) Installation of Hand Pumps Option-2 Rahimyar Khan/Rajanpur and Faisalabad Punjab

SNO	Item	Specification/ Description of Work	No	Qty	Unit	Unit Cost
<b>Water Well</b>						
1	Boring	3" Dia, 50-100 feet (may vary depending upon depth of Water Level). 20 Feet minimum water level to be ensured	1	1	Job	
2	Casing Pipe	Installation of 2" dia PVC class C pipe as blind as well as strainer pipe in bore hole, i/c lowering jointing / fixing. Note: 3" Over Lapping at joint 2000 grm/ 10 ft length	1	1	Job	
3	Suction Pipe	PVC Riser pipe complete in all aspects 1 ¼" Dia, > HDPE Pipe, 70-100 ft minimum (may vary as per depth of boring) (Dadex, Prince, Minhas, National or equivalent) 1200 gram/ 10 ft length	1	1	Job	
4	Hand pump	ILL.EL or equivalent 10' long GI Pipe 3" dia 9" brass cylinder (weight of cylinder is 1.5kg) ,Cahto Brass, Pistam Barss, cover Brass,Pipe Nipple 1.25" dia 1.5' long ILL welded with two iron rod for bottom,Pipe Nipple outlet 1" dia 1.5 ft long with elbow, with all brass accessories (Handle & stand #8 bar) i/c Additional two Rubber Bokies and two Killi Valve with Dori, G.I Pipe Niple ,GI Elbow,Bushes, hose pipe ,PVC Elbow, Valve Socket, Tape solution, Solution TZ/AGM etc complete & as per need	1	1	Set	
<b>Platform</b>						
1	Excavation	Excavation for Platform walls Foundation and Ramp walls foundations in ordinary clay soil.	1	1	Job	
2	Stone Soling in platrom structure	P/L Stone Solling 4" compacted layer	1	1	Job	
3	PCC Work in foundations and platform (5'x5')	P/L PCC 1:2:4 above stone soling, inside platform floor and platform walls foundations, as per attached drawing. (Portland Cement, Fine & Clean Sand, 1/2" Down Crush)	1	1	Job	
5	Brick Masonry around platform (5'x5") and signpost (2'x2'x9")	B.Brick masonry in c/s 1:6 in walls around Plat Form and Sign Post as per design (Standard size sound burnt brick, Portland Cement, Fine & Clean Sand)	1	1	Job	
6	Plaster work of platform (5'x5') and sign post (2'x2'x9")	Providing 0.5" thick plaster in c/s 1:4, around the brick masonry, inside Plat Form and on sign post (Portland Cement, Fine & Clean Sand)	1	1	Job	
7	Platform (5'x5') and signpost (2'x2'x9")Structure Paint	Sky Blue-Water Proof Plastic Emulsion (Berger/Master/ICI) 2-coats minimum	1	1	Job	
<b>Waste Water Pipe (Platform to Drainage)</b>						
1	Drain Excavation	Excavation in ordinary clay soil.	1	1	Job	
2	Waste Water Pipe Installation	3" dia Plastic pipe for drainage (As per site need but minimum 5') with filter/ mesh & elbow, (covered drainage with safe disposal into turf)	1	1	Job	
<b>Branding</b>						
1	Donors visibility Plate	Marble Stone Pure White (0.75" thick) (1.5x1.5 feet) with Computerized 4-Color etching as per HA designs separate with each donor name direction as per site	1	1	Job	
<b>Water Quality</b>						
1	Water Quality Test	Certified Government PCRWR/PHED lab report for each installation as per parameters given as annex	1	1	Job	
<b>Total Cost of One Hand Pump</b>						
Quantity can be minimum 20 TO 100 units , Number can be increase and decrease as per need of site						
NOTE: RATES MUST BE VALID TILL 31ST JANUARY 2025						

<b>Installation of Hand Pumps Option-1</b>					
<b>SN</b>	<b>Delivery Locations (Districts )</b>	<b>QTY.</b>	<b>Unit Rate (Same as above) PKR</b>	<b>Additional Transport Cost/ Unit Rate PKR</b>	<b>Total Unit Rate (District wise) PKR</b>
	Liaqatpur, Rehimyar Khan Punjab	1			
	Faisalabad Punjab	1			
	Rajanpur Punjab	1			

<b>Installation of Hand Pumps Option-2</b>					
<b>SN</b>	<b>Delivery Locations (Districts )</b>	<b>QTY.</b>	<b>Unit Rate (Same as above) PKR</b>	<b>Additional Transport Cost/ Unit Rate PKR</b>	<b>Total Unit Rate (District wise) PKR</b>
	Liaqatpur, Rehimyar Khan Punjab	1			
	Faisalabad Punjab	1			
	Rajanpur Punjab	1			

### D) Installation of Hand Pumps Option-1 DI Khan and Bannu KP

SNO	Item	Specification/ Description of Work	No	Qty	Unit	Unit Cost
<b>Water Well</b>						
1	Boring	3" Dia, 40-70 feet (may vary depending upon depth of Water Level). 20 Feet minimum water level to be ensured	1	1	Job	
2	Suction Pipe	PVC Riser pipe complete in all aspects 1 ¼" Dia, > HDPE Pipe, 40-70 ft minimum (may vary as per depth of boring) (Dadex, Prince, Minhas, National or equivalent) 1200 gram/ 10 ft length	1	1	Job	
3	Hand pump	Providing and installation of Galvanized Iron pipe (IIL-EL or Equivalent) 3" inch dia and 5' feet length Hand Pump Machine with 6" Sut dia and 3' feet long Handle with nut bolts and 4" Sut dia Rod and 1' feet long 3" bending Spout with all accessories and complete in all respect Minimum 2 Years Warranty	1	1	Set	
<b>Platform</b>						
1	Excavation	Excavation for Platform walls Foundation and Ramp walls foundations in ordinary clay soil.	1	1	Job	
2	Stone Soling in platform structure	P/L Stone Soling 4" compacted layer	1	1	Job	
3	PCC Work in foundations and platform (5'x5')	P/L PCC 1:2:4 above stone soling, inside platform floor and platform walls foundations, as per attached drawing. (Portland Cement, Fine & Clean Sand, 1/2" Down Crush)	1	1	Job	
5	Brick Masonry around platform (5'x5") and signpost (2'x2'x9")	B.Brick masonry in c/s 1:6 in walls around Plat Form and Sign Post as per design (Standard size sound burnt brick, Portland Cement, Fine & Clean Sand)	1	1	Job	
6	Plaster work of platform (5'x5') and sign post (2'x2'x9")	Providing 0.5" thick plaster in c/s 1:4, around the brick masonry, inside Plat Form and on sign post (Portland Cement, Fine & Clean Sand)	1	1	Job	
7	Platform (5'x5') and signpost (2'x2'x9")Structure Paint	Sky Blue-Water Proof Plastic Emulsion (Berger/Master/ICI) 2-coats minimum	1	1	Job	
<b>Waste Water Pipe (Platform to Drainage)</b>						
1	Drain Excavation	Excavation in ordinary clay soil.	1	1	Job	
2	Waste Water Pipe Installation	3" dia Plastic pipe for drainage (As per site need but minimum 5') with filter/ mesh & elbow, (covered drainage with safe disposal into turf)	1	1	Job	
<b>Branding</b>						
1	Donors visibility Plate	Marble Stone Pure White (0.75" thick) (1.5x1.5 feet) with Computerized 4-Color etching as per HA designs separate with each donor name direction as per site	1	1	Job	
<b>Water Quality</b>						
1	Water Quality Test	Certified Government PCRWR/PHED lab report for each installation as per parameters given as annex	1	1	Job	
<b>Total Cost of One Hand Pump</b>						
<b>Quantity can be minimum 20 TO 100 units , Number can be increase and decrease as per need of site</b>						
<b>NOTE: RATES MUST BE VALID TILL 31ST JANUARY 2025</b>						

### E) Installation of Hand Pumps Option-2 DI Khan and Bannu KP

SNO	Item	Specification/ Description of Work	No	Qty	Unit	Unit Cost
<b>Water Well</b>						
1	Boring	3" Dia, 50-100 feet (may vary depending upon depth of Water Level). 20 Feet minimum water level to be ensured	1	1	Job	
2	Casing Pipe	Installation of 2" dia PVC class C pipe as blind as well as strainer pipe in bore hole, l/c lowering jointing / fixing. Note: 3" Over Lapping at joint 2000 gm/ 10 ft length	1	1	Job	
3	Suction Pipe	PVC Riser pipe complete in all aspects 1 1/4" Dia, > HDPE Pipe, 70-100 ft minimum (may vary as per depth of boring) (Dadex, Prince, Minhas, National or equivalent) 1200 gram/ 10 ft length	1	1	Job	
4	Hand pump	Providing and installation of Galvanized Iron pipe (IIL-EL or Equivalent) 3" inch dia and 10' feet length Hand Pump Machine with 6" Sut dia and 3' feet long Handle with nut bolts and 4" Sut dia Rod and 1' feet long 3" bending Spout with all accerssories and complete in all respect with Minimum 2 Years Warranty	1	1	Set	
<b>Platform</b>						
1	Excavation	Excavation for Platform walls Foundation and Ramp walls foundations in ordinary clay soil.	1	1	Job	
2	Stone Soling in platrom structure	P/L Stone Soling 4" compacted layer	1	1	Job	
3	PCC Work in foundations and platform (5'x5')	P/L PCC 1:2:4 above stone soling, inside platform floor and platform walls foundations, as per attached drawing. (Portland Cement, Fine & Clean Sand, 1/2" Down Crush)	1	1	Job	
5	Brick Masonry around platform (5'x5") and signpost (2'x2'x9")	B.Brick masonry in c/s 1:6 in walls around Plat Form and Sign Post as per design (Standard size sound burnt brick, Portland Cement, Fine & Clean Sand)	1	1	Job	
6	Plaster work of platform (5'x5') and sign post (2'x2'x9")	Providing 0.5" thick plaster in c/s 1:4, around the brick masonry, inside Plat Form and on sign post (Portland Cement, Fine & Clean Sand)	1	1	Job	
7	Platform (5'x5') and signpost (2'x2'x9")Structure Paint	Sky Blue-Water Proof Plastic Emulsion (Berger/Master/ICI) 2-coats minimum	1	1	Job	
<b>Waste Water Pipe (Platform to Drainage)</b>						
1	Drain Excavation	Excavation in ordinary clay soil.	1	1	Job	
2	Waste Water Pipe Installation	3" dia Plastic pipe for drainage (As per site need but minimum 5') with filter/ mesh & elbow, (covered drainage with safe disposal into turf)	1	1	Job	
<b>Branding</b>						
1	Donors visibility Plate	Marble Stone Pure White (0.75" thick) (1.5x1.5 feet) with Computerized 4-Color etching as per HA designs separate with each donor name direction as per site	1	1	Job	
<b>Water Quality</b>						
1	Water Quality Test	Certified Government PCRWR/PHED lab report for each installation as per parameters given as annex	1	1	Job	
<b>Total Cost of One Hand Pump</b>						
<b>Quantity can be minimum 20 TO 100 units , Number can be increase and decrease as per need of site</b>						
<b>NOTE: RATES MUST BE VALID TILL 31ST JANUARY 2025</b>						



<b>Installation of Hand Pumps Option-1</b>					
<b>SN</b>	<b>Delivery Locations (Districts )</b>	<b>QTY.</b>	<b>Unit Rate (Same as above) PKR</b>	<b>Additional Transport Cost/ Unit Rate PKR</b>	<b>Total Unit Rate (District wise) PKR</b>
	Bannu	1			
	DI Khan	1			

<b>Installation of Hand Pumps Option-2</b>					
<b>SN</b>	<b>Delivery Locations (Districts )</b>	<b>QTY.</b>	<b>Unit Rate (Same as above) PKR</b>	<b>Additional Transport Cost/ Unit Rate PKR</b>	<b>Total Unit Rate (District wise) PKR</b>
	Bannu	1			
	DI Khan	1			

### F) Installation of Hand Pumps Option-1 Thatta , Dadu and Kamber Shihdad Kot Sindh

SNO	Item	Specification/ Description of Work	No	Qty	Unit	Unit Cost
<b>Water Well</b>						
1	Boring	3" Dia, 25-50 feet (may vary depending upon depth of Water Level). 20 Feet minimum water level to be ensured	1	1	Job	
2	Suction Pipe	1 1/4" Dia, HDPE Pipe, 25-50 ft minimum (may vary as per depth of boring) (Dadex, Prince, Minhas, National (40-45kg minimum)	1	1	Job	
3	Hand Pump Machine	(Abyar # 4) recommended for Water Level 25-50 feet with complete handle, head cover, plunger assembly, nuts and bolts with Minimum 2 Years Warranty	1	1	Set	
<b>Platform</b>						
1	Excavation	Excavation for Platform walls Foundation and Ramp walls foundations in ordinary clay soil.	1	1	Job	
2	Stone Soling in platform structure	P/L Stone Soling 4" compacted layer	1	1	Job	
3	PCC Work in foundations and platform (5'x5')	P/L PCC 1:2:4 above stone soling, inside platform floor and platform walls foundations, as per attached drawing. (Portland Cement, Fine & Clean Sand, 1/2" Down Crush)	1	1	Job	
5	Brick Masonry around platform (5'x5") and signpost (2'x2'x9")	B.Brick masonry in c/s 1:6 in walls around Plat Form and Sign Post as per design (Standard size sound burnt brick, Portland Cement, Fine & Clean Sand)	1	1	Job	
6	Plaster work of platform (5'x5') and sign post (2'x2'x9")	Providing 0.5" thick plaster in c/s 1:4, around the brick masonry, inside Plat Form and on sign post (Portland Cement, Fine & Clean Sand)	1	1	Job	
7	Platform (5'x5') and signpost (2'x2'x9")Structure Paint	Sky Blue-Water Proof Plastic Emulsion (Berger/Master/ICI) 2-coats minimum	1	1	Job	
<b>Waste Water Pipe (Platform to Drainage)</b>						
1	Drain Excavation	Excavation in ordinary clay soil.	1	1	Job	
2	Waste Water Pipe Installation	3" dia Plastic pipe for drainage (As per site need but minimum 5') with filter/ mesh & elbow, (covered drainage with safe disposal into turf)	1	1	Job	
<b>Branding</b>						
1	Donors visibility Plate	Marble Stone Pure White (0.75" thick) (1.5x1.5 feet) with Computerized 4-Color etching as per HA designs separate with each donor name direction as per site	1	1	Job	
<b>Water Quality</b>						
1	Water Quality Test	Certified Government PCRWR/PHED lab report for each installation as per parameters given as annex	1	1	Job	
<b>Total Cost of One Hand Pump</b>						
Quantity can be minimum 20 TO 100 units , Number can be increase and decrease as per need of site						
NOTE: RATES MUST BE VALID TILL 31ST JANUARY 2025						

<b>Installation of Hand Pumps Option-1</b>					
<b>SN</b>	<b>Delivery Locations (Districts )</b>	<b>QTY.</b>	<b>Unit Rate (Same as above) PKR</b>	<b>Additional Transport Cost/ Unit Rate PKR</b>	<b>Total Unit Rate (District wise) PKR</b>
1	Thatta	1			
2	Dadu	1			
3	Kamber Shihdad Kot	1			

**G) Installation of Hand Pumps Option-1 Naseer Abad, Jaffar Abad Sindh and Osta Muhammad- Balochistan**

SNO	Item	Specification/ Description of Work	NO	Qty	Unit	Unit Cost
<b>Water Well</b>						
1	Boring	3" Dia, 50-60 feet (may vary depending upon depth of Water Level). 20 Feet minimum water level to be ensured	1	1	Job	
2	Suction Pipe	1 1/4" Dia, HDPE Pipe, 50-60 ft minimum (may vary as per depth of boring) (Dadex, Prince, Minhas, National (50-60 kg minimum)	1	1	Job	
3	Hand Pump Machine	(Abyar # 6) recommended for Water Level 50-60 feet with complete handle, head cover, plunger assembly, nuts and bolts (31 KG) with Minimum 2 Years Warranty	1	1	Set	
<b>Platform</b>						
1	Excavation	Excavation for Platform walls Foundation and Ramp walls foundations in ordinary clay soil.	1	1	Job	
2	Stone Soling in platform structure	P/L Stone Soling 4" compacted layer	1	1	Job	
3	PCC Work in foundations and platform (5'x5')	P/L PCC 1:2:4 above stone soling, inside platform floor and platform walls foundations, as per attached drawing. (Portland Cement, Fine & Clean Sand, 1/2" Down Crush)	1	1	Job	
5	Brick Masonry around platform (5'x5") and signpost (2'x2'x9")	B.Brick masonry in c/s 1:6 in walls around Plat Form and Sign Post as per design (Standard size sound burnt brick, Portland Cement, Fine & Clean Sand)	1	1	Job	
6	Plaster work of platform (5'x5') and sign post (2'x2'x9")	Providing 0.5" thick plaster in c/s 1:4, around the brick masonry, inside Plat Form and on sign post (Portland Cement, Fine & Clean Sand)	1	1	Job	
7	Platform (5'x5;=') and signpost (2'x2'x9")Structure Paint	Sky Blue-Water Proof Plastic Emulsion (Berger/Master/ICI) 2-coats minimum	1	1	Job	
<b>Waste Water Pipe (Platform to Drainage)</b>						
1	Drain Excavation	Excavation in ordinary clay soil.	1	1	Job	
2	Waste Water Pipe Installation	3" dia Plastic pipe for drainage (As per site need but minimum 5') with filter/ mesh & elbow, (covered drainage with safe disposal into turf)	1	1	Job	
<b>Branding</b>						
1	Donors visibility Plate	Marble Stone Pure White (0.75" thick) (1.5x1.5 feet) with Computerized 4-Color etching as per HA designs separate with each donor name direction as per site	1	1	Job	
<b>Water Quality</b>						
1	Water Quality Test	Certified Government PCRWR/PHED lab report for each installation as per parameters given as annex	1	1	Job	
<b>Total Cost of One Hand Pump</b>						
<b>Quantity can be minimum 20 TO 100 units , Number can be increase and decrease as per need of site</b>						
<b>NOTE: RATES MUST BE VALID TILL 31ST JANUARY 2025</b>						

<b>Installation of Hand Pumps Option-1</b>					
<b>SNO</b>	<b>Delivery Locations (Districts )</b>	<b>QTY.</b>	<b>Unit Rate (Same as above) PKR</b>	<b>Additional Transport Cost/ Unit Rate PKR</b>	<b>Total Unit Rate (District wise) PKR</b>
1	Naseer Abad-Sindh	1			
2	Jaffar Abad- Sindh	1			
3	Osta Muhammad- Balochistan	1			

**Section III needs to be filled with complete information**

**Section III. Questionnaire/Contact Form**

**1. Bidders Questionnaire/Contact Form**

While the bid documents can be downloaded from the website [www.humanappeal.org.pk](http://www.humanappeal.org.pk) (<https://humanappeal.org.pk/work/tender.php>) and <https://www.iapg.org.uk/tenders/> bidder has to submit back the evidence/proof documents along with filled tender document/bids with completed information and documents in Scanned/PDF format in **a one zip folder with the name of your organization and project** (for example [\(MR-HAI-1464 Tender\)](#)) and send via this e-mail: [mr-hai1464.tender@humanappeal.org.uk](mailto:mr-hai1464.tender@humanappeal.org.uk).

**HA-PAK  
Bidders Questionnaire/Contact Form**

**1) Organizational Information**

<b>Organization Name</b>		
<b>Legal Status of Organization</b>	1- Public Limited	<input type="checkbox"/>
	2-Private Limited Company	<input type="checkbox"/>
	3-Partnership	<input type="checkbox"/>
	4-Sole Trader	<input type="checkbox"/>
	5-Other(Please specify)_____	
<b>NTN Number</b>		
<b>Postal Address</b>		

**2) Contact Information:**

	<b>Main Contact (Executive head)</b>	<b>Focal Person</b>
<b>Name</b>		
<b>Designation</b>		
<b>Telephone (with city code)</b>		
<b>Mobile Phone7</b>		

Please share the Latest and relevant work experience details (A)				
	Project-1	Project-2	Project-3	Project-4
Name of Organization				
Contact name and phone , number,				
Email				
Description of items/services delivered				
Project implementation Area/Location:				
Quantity				
Date contract awarded				
Date contract Completed				
Value of Contract in PKR Please share your Maximum value P.O details				
<b>Bidders are requested to attach PO's/ or agreements of the above details as evidence (Documents/Quotations shared via Google Drive are not acceptable/accessible)</b>				

**UNDERTAKING BY BIDDER:**

I hereby undertake that the above information is correct and if found incorrect, the firm shall be liable for disqualification/ legal action. I acknowledge the terms and conditions along with right of Human Appeal Pakistan to accept/reject the application without assigning any reason, which shall not be challenged in any court of law.

**Name**

**Date**

**Stamp**

**Signature**

**Bid Document Issued By: (for HA-PAK Staff)**  
**OPERATION DEPARTMENT**  
**HUMAN APPEAL PAKISTAN**  
**+92 51 8899199 / 8446750**