



BIDDER'S CHECK LIST ACTED MOLDOVA

Date: 01/11/2024

Tender N°: T/67FMA/O3REVA/CHS/MEAL/01-11-2024

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEMS ARE COMPLETE AND RESPECTS THE INSTRUCTIONS TO BIDDERS CONDITIONS:

#	Description	To be filled in by Bidder		For ACTED use only (to be filled in by Purchase Committee)		
		Included		Present		Comments
		Yes	No	Yes	No	
1	The present Instructions to Bidders (PRO-05) signed & stamped by the Bidder					
2	An original Offer Form (PRO-06) dated, filled, signed & stamped by the Bidder (<i>detailed as per the requested currency</i>)					
3	The Supplier Questionnaire Form (PRO-03.2) dated, filled, signed & stamped by the Bidder					
4	ACTED Ethical Declaration (PRO-06.2) dated, filled, signed & stamped by the Bidder					
5	The Bidder's official registration documents					
6	A copy of the Bidder's legal representative ID or passport					
7	ACTED's General Conditions for Purchase (PRO-09) signed & stamped by the Bidder					
8	The Integrity Declaration (Annex 6) dated, signed and stamped by the Bidder					
9	Technical Proposal in line with TOR'S in annex.					
10	Consultant/Firm/Company Profile, CVs of trainers, relevant experience					
11	ANNEXES – Past contracts with other entities					
12	Any other compulsory item specified in the Bidder's Checklist (PRO-06.3) <ul style="list-style-type: none"> If International consultant: Professional liability insurance for health and repatriation (certificate of less than 3 months and which covers in particular the country) Suitability statement, including commitment to availability for the entire assignment					
13	The Bidder's Checklist (PRO-06.3) dated, filled, signed & stamped by the Bidder					





First & Last Name of Bidder's authorized representative: _____

Position of Bidder's authorized representative: _____

Authorized signature: _____

