



Request for Offer (RFO) for Midterm review of the five-year ICSP Programme

Ref. PR DUB-MEV-39473

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GOAL does not ask for money for offers.

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1 ABOUT GOAL

Established in 1977, GOAL is an international humanitarian and development agency committed to working with communities to achieve sustainable and innovative early response in crises and to assist them to build lasting solutions to mitigate poverty and vulnerability. For more information on GOAL and its operations please visit <https://www.goalglobal.org/>.

ICSP refers to Ireland's Civil Society Partnership for A Better World 2023-2027. A Memorandum of Understanding (MoU) was made between GOAL and Ireland's Department of Foreign Affairs in 2023 for the 5-year programme. ICSP comprises four complementary funding streams, namely Stream 1: Long-Term Development, Stream 2: Chronic Humanitarian Crises, Stream 3: Acute Humanitarian Crises and Stream 4: Global Citizenship Education.

The overarching goal of ICSP is the eradicating of poverty and inequality in line with Ireland's policy for international development, A Better World.

Under ICSP Stream 1 and Stream 2, GOAL currently implements long-term development, and chronic crises work in ten counties (Colombia, Ethiopia, Haiti, Honduras, Niger, Sierra Leone, South Sudan, Sudan, Uganda, Zimbabwe). Each country programme receives an annual allocation to implement Stream 1 and Stream 2 activities. GOAL pre-positions funds for Stream 3. This enables GOAL to respond to sudden onset emergencies in our countries of operation or other countries of concern. Global Citizenship Education activities under Stream 4 aim to increase awareness and understanding of global development issues among the Irish public. In Year 2 of ICSP, GOAL delivered life-changing impact through integrated humanitarian and development work that reached 2.2 million people directly.

2 TIMELINES

Table 1

Line	Item	Date, year, time, and time-zone
1	RFO published	Tuesday, June 24 th 2025

2	Closing date for Clarifications	<i>Wednesday, July 2nd, 2025, 18:00 Hrs UTC (Coordinated Universal Time)</i>
3	Closing date and time for receipt of offers	<i>Tuesday, July 15th, 2025, 18:00 Hrs UTC (Coordinated Universal Time)</i>
4	Date contract is expected to be signed	<i>Thursday, 31st July 2025</i>

3 OVERVIEW OF REQUIREMENTS

GOAL is seeking a Consultancy to perform a mid-term review of their Ireland's Civil Society Partnership (ICSP) for A Better World 2023-2027 program to assess the relevance, the effectiveness, and the efficiency of the ICSP thus far. The aim of this review is to enable GOAL to take stock of progress against planned outcomes and make necessary adjustments where required.

GOAL invites prospective Consultancies to submit offers that meet or exceed GOAL's requirements as outlined in Annex 1 with detailed technical requirements (TOR).

4 CONDITIONS OF OFFER SUBMISSION

- 4.1 Offers must be completed in English.
- 4.2 Vendors must respond to all requirements set out in this RFO and complete their offer in the format requested in Annex 1.
- 4.3 In the event of a contract being awarded to a vendor that has knowingly withheld relevant information or otherwise misled GOAL in the evaluation process in any way, then that contract will be rendered null and void.
- 4.4 Any conflicts of interest involving a vendor must be fully disclosed to GOAL particularly where there is a conflict of interest in relation to any recommendations or proposals put forward by the vendor.
- 4.5 GOAL is under no obligation to accept the lowest or any other offer received in response to this RFO and reserves its right to reject any or all the offers (part/full) including incomplete offers without assigning reason whatsoever.
- 4.6 Information supplied by vendors will be treated as contractually binding.
- 4.7 GOAL's standard payment terms are by bank transfer within 30 working days after satisfactory implementation and receipt of documents in order.
- 4.8 This document is not construed in any way as an offer to a contract
- 4.9. The vendor shall seek written approval from GOAL before entering into any sub-contracts for the purpose of fulfilling this contract. Full details of the proposed subcontracting company and the nature of envisioned engagement of sub-contractor/s into this contract shall be included in vendor's offer.
- 4.10. GOAL reserves the right to refuse any subcontractor that is proposed by the vendor.

- 4.11. GOAL and all contracted suppliers, and their subcontractors, associates or partners must act in all its procurement and other activities in full compliance with donor requirements and the highest ethical standards. GOAL has zero tolerance for fraud, bribery or corruption in any form and will reject any offers if the organization determines that the vendor, any of its personnel, or its sub-contractors, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question.
- 4.12 **Terrorism and Sanctions:** GOAL does not engage in transactions with any terrorist group or individual or entity involved with or associated with terrorism or individuals or entities that have active exclusion orders and/or sanctions against them. GOAL shall therefore not knowingly purchase supplies or services from companies that are associated in any way with terrorism and/or are the subject of any relevant international exclusion orders and/or sanctions. If you submit an offer based on this request, it shall constitute a guarantee that neither your company nor any affiliate or a subsidiary controlled by your company are associated with any known terrorist group or is/are the subject of any relevant international exclusion order and/or sanctions. A contract clause confirming this may be included in an eventual purchase order based on this request.

5 QUALITY CONTROL

3rd party companies may be contracted by GOAL to carry out random quality inspections of work carried out by the contracted party. The cost of the quality control inspections will be covered by GOAL.

GOAL may choose to visit vendors' premises, including sub-contractors (if any) to perform additional checks as part of the evaluation process. Vendors will be notified in advance of a visit.

6 SUBMISSION OF OFFERS

This competition is being conducted under GOAL's Request for Offer procedure. The Contracting Authority for this procurement is GOAL. **Under this procurement process, we expect all offers received and analysed to be the best and final offer.**

Any queries about this RFO should be addressed in writing to GOAL via email to clarifications@goal.ie Please include the reference number <DUB-MEV-39473> and words "clarification required" in the subject line.

Offers must be delivered before the deadline outlined in Table. 1 above in the following way:

1. By email to procurement@goal.ie and in the subject field state:
 - a) DUB-MEV-39473 - **Midterm review of the five-year ICSP Programme**
 - b) **Name of your company with the title of the attachment**
 - c) **Number of emails that are sent e.g. 1 of 3, 2 of 3, 3 of 3.**

(Proof of sending does not equal proof of receipt. GOAL is not responsible for any technical faults that may prevent reception of your email.)

All documents submitted must be in scan or PDF format. Any excel or word documents must be accompanied by a PDF or scan version of the document.

Links to share drives will not be accepted unless it is necessary due to file size. All documents submitted via links to shared drive must not be modified after the closing date and time for the receipt of offers (timestamp must clearly

indicate that they haven't been modified). Documents submitted via links to a shared drive that have been modified after the closing date and time will not be accepted.

Important: Offers transmitted in any other manner or offers received after the deadline date and time will not be considered.

SUBMISSION CHECKLIST

Documents required to be submitted as response to this RFO are:

Table 2:

Line	Item	How to submit	Tick attached
1	Appendix 1- Individual/Company Information	Complete, sign, stamp and submit titled 'Individual /Company Information'.	
2	Appendix 2 - Technical Offer - including recommended methodology summary, proposed schedule, your relevant experience, how you meet the profile required and details of time required (maximum five (5) pages)	Complete, sign, stamp and submit titled 'Technical offer'.	
3	Appendix 3 -Financial Offer - Detailed, itemised Cost Proposal, including daily fee and any other associated costs (maximum 1 page)	Complete, sign, stamp and submit titled 'Financial offer'.	
4	Appendix 4 – Reference Template for Essential Criteria #3		
5	Appendix 5 - GOAL Standard Terms and Conditions	Complete, sign, stamp and submit titled 'GOAL Standard Terms and Conditions'.	
6	Appendices 6A & 6B – GOAL Consultancy Contract templates (Individuals, Consultants)	Sample Templates	
7	Appendix 7 - GOAL Supplier Code of Conduct	Complete, sign, stamp and submit titled 'GOAL Supplier Code of Conduct'.	
8	Up to three (3) relevant examples of past evaluations or research completed – as Annexes	Complete and submit titled 'Annex 2'	
9	CVs of key personnel involved in undertaking the evaluation – as Annexes	Complete and submit titled 'Annex 3'	
10	Evidence documents requested in Essential criteria 1 and 2	Complete and submit titled 'Annex 4'	

7 EVALUATION PROCESS

Table 3:

Phase #	Evaluation Process Stage	The basic requirements with which proposals must comply with
<i>The first phase of evaluation of the responses will determine whether the offer has been submitted in line with the administrative instructions and meets the essential criteria. Only those offers meeting the essential criteria and do not fall under any of the listed exclusion criteria will go forward to the second phase of the evaluation.</i>		
1	Administrative instructions	1. Closing Date: Proposals must have met the deadline stated in section 2 of this RFO, or such revised deadline as may be notified to vendors by GOAL. Vendors

		<p>must note that GOAL is prohibited from accepting any offers after that deadline.</p> <p>2. Submission Method: Proposals must be delivered in the method specified in section 6 of this document. GOAL will not accept responsibility for offers delivered by any other method. Offers delivered in any other method may be rejected.</p> <p>3. Format and Structure of the Proposals: Offers must conform to the Submission of Offers format laid out in section 6 of this RFO or such revised format and structure as may be notified to Vendors by GOAL. <u>Failure to comply with the prescribed format and structure may result in your offer being rejected at this stage.</u></p> <p>4. Confirmation of validity of your proposal: The vendors must confirm that the period of validity of their proposal is not less than 90 (ninety) days.</p>
2	Essential Criteria	<p>1. Evidence of registration for tax purposes as an Individual or Company <i>Evidence: Tax Registration Certificate from national tax authority and/or VAT Registration Certificate</i></p> <p>2. Ability to travel to two (2) number of countries of GOAL operation (eg.. but not limited to, Colombia, Ethiopia, Haiti, Honduras, Niger, Sierra Leone, South Sudan, Sudan, Uganda, Zimbabwe) <i>Evidence: Bidders are requested to submit a brief statement confirming their ability to travel to any countries in which GOAL operates, including but not limited to the following: Colombia, Ethiopia, Haiti, Honduras, Niger, Sierra Leone, South Sudan, Sudan, Uganda, and Zimbabwe.</i></p> <p><i>Note: GOAL will confirm the specific countries relevant to the assignment with the successful bidder following contract award.</i></p> <p>3. Provide two (2) satisfactory references for a similar service completed within the past five years. <i>Evidence: Using the template in Appendix 4, bidders are requested to submit two satisfactory references from previous customers.</i></p> <p><i>Completed references may be submitted either as:</i></p> <ul style="list-style-type: none"> • A copy of an email from the customer (clearly showing the customer's email address), or • A scanned document on the customer's official company letterhead
<i>Each proposal that conforms to the Essential Criteria will be evaluated according to the Award Criteria given below by GOAL.</i>		
3	Award Criteria	<p>Offers will be awarded marks under each of the award criteria listed in this section to determine [the best value for money (BVFM)]:</p> <ol style="list-style-type: none"> 1. Quality (75%) 2. Price (25%)
4	Due Diligence Checks	<p>Successful offers will be screened in line with Anti-Terrorism and Sanction checks. GOAL will not contract with vendors who do not pass those checks as per clause 4.12 of this document.</p>

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APPENDIX 1- INDIVIDUAL/COMPANY INFORMATION

Company Name		
Registered address of the vendor		
Year Established		
Please state the name of any other persons/organisations (except your company) who will benefit from this contract (GOAL compliance matter)		
Parent company		
Ownership		
Do you have associated companies? Tick relevant box. If YES – provide details for each company in the line below.	Yes/No	
Associated company details (if applicable)		
If successful, do you agree to work under GOAL's Terms and Conditions of contract (attached as Appendix 5).	Yes/No	Comments/Attachments
If successful, do you agree to sign the contract as per GOAL's contract template (attached as Appendix 6)	Yes/No	Comments/Attachments
If successful, do you agree to abide by GOAL's Supplier code of conduct for the delivery of goods/services/works? (attached as Appendix 7)	Yes/No	Comments/Attachments

Note that winning vendor/s will be required to submit further information as part of supplier registration process before the finalisation of contract award.

By submitting an offer under this Request for Offer (RFO) < DUB-MEV-39473>, the vendor hereby asserts that the following statements are correct at the time of submission; and further undertakes to inform GOAL of any changes in status of these matters.

The vendor is not bankrupt or is being wound up, neither are its affairs being administered by the court nor has entered into an arrangement with creditors or has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulation.

The vendor is not the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or for an arrangement with creditors or of any other similar proceedings under national laws and regulations.

Neither the vendor, a director or Partner, has been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata nor been guilty of grave professional misconduct in the course of their business.

The vendor has fulfilled all its obligations relating to the payment of taxes or social security contributions in Ireland or any other state or country in which the vendor is located or doing business.

Neither the vendor, a director or Partner has been found guilty of fraud, money laundering, corruption; convicted of being a member of a criminal organisation; nor of serious misrepresentation in providing information to a public buying agency

The vendor has not contrived to misrepresent its Health & Safety information, Quality Assurance information, or any other information relevant to this application.

That all data subjects have specifically consented to the use and storage of their data by GOAL for the purpose of analysing the offers and awarding a contract under this RFO; and further understood that the personal data may be shared internally within GOAL and externally if required by law and donor regulations; and may be stored for a period of up to 7 years from the award of contract.

I confirm that my offer has a validity of 90 days. If your offer does not have this validity, please state what the validity of your offer will be.

I confirm that the proposal and the costs provided to accompany it are an accurate reflection of the costs that will be charged to GOAL according to the information provided in this request for offer; and that there are no other costs associated with using the service that my company offers. I also confirm that I have the authority to sign on behalf of the company that is submitting this offer.

Signed:

Print name:

Position:

Company
Name:

Date:

Address:

APPENDIX 2- TECHNICAL OFFER

Please include recommended methodology summary, proposed schedule in line with the required by date of November 2025, your relevant experience and how you meet the profile required (maximum five (5) pages)

“By submitting this offer, I confirm that all data subjects have specifically consented to the use and storage of their data by GOAL for the purpose of analysing the offers and awarding a contract under this tender; and further understood that the personal data may be shared internally within GOAL and externally if required by law and donor regulations; and may be stored for a period of up to 7 years from the award of contract.”

To confirm that consent has been taken by the company for the specific purpose of this tender analysis.

Signed:

Print
name:

Position:

Company
Name:

Date:

Address:

APPENDIX 3- FINANCIAL OFFER

Please provide an **all-inclusive** daily rate. You may wish to include more than one rate if there are different levels of experience that will be engaged in delivering the service. As previously noted, GOAL welcomes international and national evaluators to apply.

The daily rate needs to be comprehensive and include the following costs (insurance and Tax/VAT etc). Travel costs include the cost of airline tickets to the country(ies) AND domestic travel within the country(ies), accommodation, per diems, visas and vaccinations etc, to be included as separate line items.

Instructions:

1. Cost to be in **EUROS**
2. Consultant to insert a daily rate clearly stating that any additional taxes/VAT rates payable.

Note: Please do not break down costs.

In cases where more than one (1) rate is stated in your proposal i.e. where consultants with different levels of experience are available, GOAL will evaluate the average rate but encourages Consultants who work with others to provide more than one (1) rate.

Example of Cost Proposal table

Table 4:

Consultant Level	Description	Daily Rate (€) to	Number of days	Total for each
		include insurance & VAT/Taxes		Consultant (€) to include insurance & VAT/Taxes
Senior consultants	Experience X years in....	€X/day		
General consultants	Experience Y years in	€Y/day		
Junior consultants	Experience Z years in ...	€Z/day		
TOTAL COSTS FOR ALL CONSULTANTS (EUR)				

Please state the per diem rate, per consultant, if not already included in Table 4 above.

Please note, countries of operation are listed above in Essential Criteria #2, we require bidders to outline the anticipated costs of:

Travel Costs – airline tickets to countries and domestic travel within countries,

Accommodation Costs

Visa Costs

Vaccination Costs – if required

Payment will be made on a milestone basis as follows:

Table 5:

Milestone	Deliverable	Payment
1	Signed contract	20% of contract value
2	Approval of Inception Report	50% of contract value
3	Approval of Draft Evaluation Report	0% of contract value
4	Approval of Final Evaluation Report	30% of contract value

5	Dissemination of Findings Workshop	0% of contract value
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NB. Payment will be within thirty (30) working days after finalisation of the milestone.

The consultant is expected to have all the necessary equipment and materials to fulfil the role.

“By submitting this offer, I confirm that all data subjects have specifically consented to the use and storage of their data by GOAL for the purpose of analysing the offers and awarding a contract under this tender; and further understood that the personal data may be shared internally within GOAL and externally if required by law and donor regulations; and may be stored for a period of up to 7 years from the award of contract.”

To confirm that consent has been taken by the company for the specific purpose of this tender analysis.

APPENDIX 4- REFERENCE TEMPLATE FOR ESSENTIAL AWARD CRITERIA #3

Name of Referee:

Brief description of service completed:

Year contract was completed:

		Yes/No	Marks (out of 10) 0 being not satisfied and 10 being 100% satisfied	Comments
1	How satisfied were you with the service?			
2	Did they meet the Term of Reference in full?			
3	Collaborated well with your project team throughout the consultancy?			
4	Provided a concise, well drafted report / document?			

5	Provided good quality critical analysis of relevant data?			
6	Was willing and fully engaged in field work?			
7	Would you recommend this Consultancy to another organisation?			

Signed:

Print
name:

Position:

Company
Name:

Date:

Address:

APPENDIX 5- GOAL TERMS & CONDITIONS

Attached as Separate Document

APPENDIX 6A & 6B- GOAL CONTRACT TEMPLATES (INDIVIDUAL/COMPANY)

Attached as Separate Document

APPENDIX 7- GOAL SUPPLIER CODE OF CONDUCT:

Attached as Separate Document

ANNEX 1- TERMS OF REFERENCE

Mid Term Review, ICSP 2023-to date

Terms of Reference

May 2025

Background

ICSP refers to *Ireland's Civil Society Partnership for A Better World 2023-2027*. A Memorandum of Understanding (MoU) was made between GOAL and Ireland's Department of Foreign Affairs in 2023 for the 5-year programme. ICSP comprises four complementary funding streams, namely Stream 1: Long-Term Development, Stream 2: Chronic Humanitarian Crises, Stream 3: Acute Humanitarian Crises and Stream 4: Global Citizenship Education.

The overarching goal of ICSP is the eradicating of poverty and inequality in line with Ireland's policy for international development, [A Better World](#).

ICSP is aligned to GOAL's Strategy 2025 '[Crisis to Resilience](#)' with four main Strategic Goals: 1) People Survive Crises 2) People Have Resilient Health 3) People Have Food and Nutrition Security 4) People Pursue a Sustainable, Resilient, and Inclusive World. A variety of sectors are covered under these goals in each country including, emergency preparedness; emergency response; health; WASH; nutrition; food security; and livelihoods. The themes of gender equality and social inclusion, resilience and protection are mainstreamed throughout interventions.

Under ICSP Stream 1 and Stream 2, GOAL currently implements long-term development and chronic crises work in ten counties (Colombia, Ethiopia, Haiti, Honduras, Niger, Sierra Leone, South Sudan, Sudan, Uganda, Zimbabwe). Each country programme receives an annual allocation to implement Stream 1 and Stream 2 activities. GOAL pre-positions funds for Stream 3. This enables GOAL to respond to sudden onset emergencies in our countries of operation or other countries of concern. Global Citizenship Education activities under Stream 4 aim to increase awareness and understanding of global development issues among the Irish public. In Year 2 of ICSP, GOAL

delivered life-changing impact through integrated humanitarian and development work that reached 2.2 million people directly.

As we reach the midpoint of this five-year funding in ICSP, and with geo-political changes that have happened in the context and funding landscape in which GOAL is operating, a review is being planned to assess the relevance, the effectiveness, and the efficiency, and of the ICSP thus far. This is to enable GOAL to take stock of progress against planned outcomes and make necessary adjustments.

Objectives of the midterm review

1. Describe the scale of GOAL's ICSP from inception in Q1 2023 to the mid-point of the five-year programme in Q2 2025. This should include the mapping of geographic spread, number of grants, intervention type by Goal and Sector, expenditure, and reach.
2. Assess and document challenges, if any, in maximizing relevance, effectiveness, and efficiency of GOAL's ICSP over the last two and a half years of programme implementation.
3. Comment on learnings, if any, that is emerging from the implementation of GOAL's ICSP in the last two and a half years, or that needs to be explored further in the remaining time.
4. Make recommendations, as appropriate, for improvements or adjustments in GOAL's ICSP in the new geo-political context and funding landscape in which GOAL is operating.

Midterm review questions

Some of the key midterm review questions to be addressed include but are not limited to the following. At midpoint:

1. What is the scale of GOAL's ICSP? Its geographical spread, the number of grants implemented, the type of interventions per Goal and Sector, expenditure, and reach? Please present this in map and table form.
2. How has ICSP responded to the needs of affected populations, partners as well as to national and international policies, and priorities including Irish Aid's and GOAL's? Has it continued to do so if/when circumstances have changed? What is demonstrable from the Community Feedback Mechanism?
3. Has ICSP achieved its objectives, and results (especially at outcome level), including any differences across population groups (sex, age, disability, refugee/IDP/host population)? Is ICSP expected to achieve its objectives and results by the end of its five-years? What adjustments need to be made, if any, in order to do so? What else has ICSP achieved, positive or negative, intentionally, or unintentionally?
4. Has ICSP delivered, and is it likely to deliver results in the most efficient way as compared to feasible alternatives in the context? What technologies were/can be used, if any?
5. What learning, if any, is emerging from the implementation of ICSP, or that needs to be explored further in the remaining time?
6. Are there any recommendations for adjustments, improvements, scale up or phase out of ICSP or its components, in specific geographical locations and/or programmatic focus? Including in light of geo-political and funding landscape changes that have happened?

Midterm review tasks

In consultation with GOAL's Midterm Review Commissioning Manager, Head of MEAL (Monitoring, Evaluation, Accountability and Learning):

1. Refine the midterm review's objectives and primary questions as per the ToR (Terms of References).
2. Incorporate specific questions regarding strategic programme areas and pilot activities undertaken, as appropriate.
3. Devise and test a methodology and tools to address the specific objectives and individual questions of the midterm review.

4. Conduct secondary data collection and research, including using GOAL's existing MEAL (if relevant) and donor reports to identify gaps in data coverage and knowledge.
5. Collect primary data to establish GOAL's performance against midterm review's objectives and questions outlined above.
6. Provide a draft report with recommendations for adjustments, improvements, scale up or phase out in specific geographical locations and/or programmatic focus as appropriate
7. Incorporate GOAL's feedback into the draft report and prepare a final report (with an Executive Summary that can be used as a stand-alone document) which describes the findings of the review and provides actionable recommendations.
8. Facilitate a workshop to share the findings of the midterm review with GOAL, partner staff and other stakeholders.

Methodology

A recommended methodology is outlined below, but the final methodology and tools to be used will be determined by the midterm review team in consultation with Head of MEAL and will be contingent on the above tasks.

GOAL recommends a mixed methods approach that can quantify the scale and achievements of the programme against its objectives and results, while qualitatively outlining how these were achieved and what can be learnt from them. Field visits to at least two countries of operations are preferred.

Planning

Before arriving in countries, the midterm review team will do the following:

- Review key internal and external documents, analysis of data as appropriate
- Propose the appropriate methodology to be developed for the context to review ICSP in those countries and address the midterm review's objectives and questions above
- Prepare an outline of the data collection methods that are required and the relevant survey templates and data collection guides to be used for data collection
- Develop a work plan consisting of key milestones required for data collection for any logistics support to be arranged, if necessary, by the countries' MEAL Coordinators

On arrival in-countries, the midterm review team will:

- Hold a short planning meeting with the MEAL Coordinators and relevant programme teams, to review and amend the questions as needed for the data collection tools
- Liaise with the MEAL Coordinators on the training and recruitment of the data collection staff and the use of mobile data collection for the proposed survey tools and qualitative guides
- Hold a brief workshop with GOAL local Senior Management Teams to communicate the midterm review questions and methods proposed.

Post-site visit

- Data analysis, report development and finalisation, prepare summary of findings and hold the workshop

Primary data collection

To the greatest extent possible, the midterm review should consider both ICSP project participants and non-project participants, examining any potential positive or negative spillover effects.

While quantitative methods such as household/staff/partners surveys, observation checklists, and physical testing are desirable, GOAL expects a balance of quantitative and qualitative methods to better understand the mechanisms that produce certain results or may hinder greater results.

Data analysis

GOAL expects all quantitative data to be rigorously analysed and representative within the reasonable limits and constraints of the context. Qualitative data should also be rigorously analysed and primarily focus on developing a deeper understanding of the programme, and providing recommendations for improving or strengthening the relevance, effectiveness, and efficiency of the programme.

Presentation and documentation of findings and recommendations

The midterm review may start in July/August 2025 with the final approved report submitted by no later than November 2025.

The findings of the midterm review must be shared with GOAL in the following formats:

- Draft Report submitted to GOAL's Evaluation Commissioning Manager and MEAL Coordinators, Programme Directors of the countries assessed for feedback and comments, two weeks after conclusion of field visits.
- Final Report must be clear and concise and the following sections must be included as a minimum: Executive Summary, Literature Review, Methodology, Analysis of Findings, Recommendations, Annexes: TORs, a list of individuals interviewed (anonymised), statistical outputs, templates of data collection tools used, and any other relevant materials. The report should not exceed 30 pages in total excluding Annexes.
- Closing workshop with GOAL staff to present findings and share feedback with presentation materials left with GOAL.

Deliverable 1: Inception Report

Deliverable 2: Draft Report

Deliverable 3: Final Report

Deliverable 4: Dissemination of Findings Workshop

Dissemination of findings

Results and recommendations will be made available externally to interested stakeholders at the discretion of GOAL HQ and country senior management. The final report and any primary data collected will be the property of GOAL.

If sections of the midterm are deemed useful or informative for the greater humanitarian and development community as lessons learned or opportunities to improve programming, GOAL reserves the right to create a separate report with excerpts from the final report to share with the wider community. At the key findings stage, GOAL may request that the consultants produce such a report along with the final report. A separate contract can be negotiated for this.

Ethical considerations

The midterm review team will make clear to all participating stakeholders that they are under no obligation to participate in the study. All participants will be assured that there will be no negative consequences if they choose not to participate. The team will obtain informed consent from the participants. The team will ensure prior

permission is received for taking and use of visual still/ moving images for specific purposes, i.e., for the report and presentations. The team will assure the participants' anonymity and confidentiality and will ensure the visual data is protected and used for agreed purposes only. In particular, the team will employ robust data security measures to further ensure participants' confidentiality and anonymity. The team is responsible for determining whether their proposed methodology would require Institutional Review Board (IRB) clearance and will be responsible for clearing the process and training if such approval is required.

Assumptions and requirements

- The midterm review team will have access to all relevant documentation and can take part in relevant meetings and field trips
- GOAL will provide a focal point within GOAL staff in the field sites for coordination on planning and conducting the midterm review.
- The midterm review team will have access to key staff in the responding GOAL offices and partner offices to obtain adequate information provided.
- The midterm review team will have access to ICSP project participants and their communities for conducting interviews.
- GOAL to provide relevant security briefings and organise relevant travel permits if required.
- Security concerns could impact the timing and the scope of the midterm review. It is important for the team to remain flexible. They must be open to making changes to the schedule and itinerary such as visiting alternate sites, conducting remote interviews, etc.
- GOAL will provide population data for sampling, if required.
- GOAL will provide logistical support, if required.

Reviewers profile

For the purposes of this midterm review, GOAL welcomes international and national evaluators to apply.

The profile of the lead consultant is:

- Individuals or firms in academia, social research, or humanitarian evaluation with a background in health, food security, or other related fields
- Extensive experience of conducting evaluations along DAC (Development Assistance Committee) OECD (Organisation of Economic Cooperation and Development) evaluation criteria, ideally leading an evaluation team and experience of designing evaluation methodology / tools, data analysis etc.
- Experience of working in humanitarian contexts and good understanding of humanitarian and work – both in programmes and operations
- In-depth knowledge of quantitative and qualitative research methods
- Competent in using statistical packages for quantitative and qualitative analyses
- Capacity to work collaboratively with multiple stakeholders
- Excellent communication, analytical and writing in English, French and Spanish preferred

Proposal details and submission

The deadline for submission of the technical and financial proposal and attached documents is xxxxx to Procurement@goal.ie. The application should include:

1. Technical proposal including recommended methodology summary, proposed schedule, your relevant experience, how you meet the profile required and details of time required (maximum five (5) pages)
2. Detailed, itemised Cost Proposal, including daily fee and any other associated costs (maximum one (1) page)
2. Up to three (3) relevant examples of past evaluations or research completed – as Annex 2
3. CVs of key personnel involved in undertaking the midterm review – as Annex 3
5. Details of referees – included in the Technical Proposal

Applications lacking any of the above requirements will not be considered.

Budget available: maximum €30,000 which includes consultant fees, field visits costs, visas, vaccinations (if necessary) etc.

ANNEX 2- PAST EVALUATIONS OR RESEARCH COMPLETED

ANNEX 3 – CVs OF KEY PERSONNEL INVOLVED IN UNDERTAKING THE EVALUATION

ANNEX 4- EVIDENCE DOCUMENTS LISTED IN ESSENTIAL CRITERIA 1 & 2
