



TERMS OF REFERENCE EXTERNAL EVALUATION ECHO SIREN 3625

April 2026

Country: Syria

Base/area: Northeast and Northwest Syria

Desired start date: April 2026

Duration of the assignment: 6 weeks

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1.ACRONYMS

AAP	Accountability to Affected Populations
AICS	Italian Agency for Development Cooperation
CFS	Certified Financial Statements
CM	Case Management
ECCs	Emergency Collective Centres
EPA	Environmental Protection Association
ECHO / DG ECHO	Directorate-General for European Civil Protection and Humanitarian Aid Operations
FCRM	Feedback and Complaint Response Mechanism
FSL	Food Security and Livelihoods
GBV	Gender-Based Violence
HAC	Humanitarian Assistance Coordination
HP	Hygiene Promotion
ICM	Individual Case Management
IDPs	Internally Displaced Persons
INTERSOS	INTERSOS (International Humanitarian Organization)
ISs	Informal Settlements
IYD	Ihsan Youth Development (<i>local partner as per proposal</i>)
KIIs	Key Informant Interviews
MHPSS	Mental Health and Psychosocial Support
MoE	Ministry of Education
MoH	Ministry of Health
MoSAL	Ministry of Social Affairs and Labor
MPCA	Multi-Purpose Cash Assistance
MOC	Military Operations Command
NEAT+	Nexus Environmental Assessment Tool
NFI(s)	Non-Food Item(s)
NES	Northeast Syria
NWS	Northwest Syria
O&M	Operation and Maintenance

PwDs	Persons with Disabilities
SARC	Syrian Arab Red Crescent
SHF	Syria Humanitarian Fund
SI	Solidarités International
SV	Sida Voluntary Contributions
UXO	Unexploded Ordnance
WASH / WaSH	Water, Sanitation and Hygiene

2. PRESENTATION OF IMPLEMENTING PARTNERS

2.1. IN GENERAL

Solidarités International (SI) is a French humanitarian NGO, independent of any political, economic, ethnic or religious affiliation. For over 40 years, SI has been providing humanitarian assistance to populations affected by armed conflict and natural disasters by addressing their vital needs in water, sanitation and hygiene (WaSH), food security and livelihoods, and shelter, while strengthening communities' resilience. SI is particularly committed to the fight against water-borne diseases, through its expertise in access to safe drinking water, sanitation infrastructure and hygiene promotion. SI operates in more than 27 countries, supporting close to 5 million people, with a workforce of approximately 3,200 staff, including national and international staff and headquarters-based personnel.

In Syria, SI implements integrated, multi-sectoral responses combining emergency and early-recovery approaches to improve access to safe and sustainable basic services. The organization delivers WASH services including water supply, sanitation, solid waste management, hygiene promotion and rehabilitation of water and sewage infrastructure, alongside household- and collective-level shelter rehabilitation using contractor-based, cash-based or in-kind modalities, depending on context and feasibility.

SI's interventions respond to ongoing population movements and the progressive transition from camp-based living toward more durable housing solutions, particularly in Northwest and Central Syria, while also addressing acute needs in Northeast Syria (NES). A flexible, vulnerability-based approach is applied, prioritizing women-headed households, persons with disabilities and other groups at heightened risk.

Across all locations, SI integrates protection considerations, environmental mitigation measures and sustainability principles into program design and implementation, including the use of solar pumping solutions, sanitation network rehabilitation, environmentally responsible shelter repairs, hygiene promotion, and operation and maintenance capacity building. Environmental risk mitigation is informed by NEAT+, while monitoring and community engagement contribute to improved public health outcomes and strengthened community resilience.

The project is implemented through a consortium led by SI, in partnership with INTERSOS (Protection lead) and local partners IYD and EPA supporting WASH implementation and technical activities.

INTEROS is an independent, non-profit humanitarian organization founded in Italy in 1992. It responds to complex crises caused by armed conflict, natural disasters, and situations of prolonged vulnerability. INTERSOS works to guarantee protection and access to essential services for people affected by

humanitarian crises, contributing to the safeguarding of fundamental rights and the strengthening of individual and community resilience.

Since the beginning of the Syrian conflict in 2011, INTERSOS has been active in the Middle East, providing humanitarian assistance to Syrian refugees, internally displaced persons (IDPs), returnees, and host communities in Yemen, Iraq, Lebanon, and Jordan.

In Syria, INTERSOS has been operating since 2019 across five governorates, including Aleppo, Hama, Homs, Idlib, and Rural Damascus, and strengthening its humanitarian intervention in the governorates of Hama, Idlib, and Rural Damascus. Moreover, INTERSOS sectors of intervention in Syria are Protection, Health, Livelihood, and Education

2.2. IN THE COUNTRY

At the moment of implementation of the project Syria continued to face a deepening humanitarian crisis following more than fourteen years of conflict, further aggravated by escalations in late 2024. By the end of November 2024, over 800,000 people were newly displaced, many of whom are long-term internally displaced persons (IDPs who have experienced multiple displacement cycles. Repeated displacement, combined with widespread infrastructure destruction, economic collapse, and limited access to basic services, has significantly eroded household coping capacities and increased reliance on harmful coping mechanisms. According to the multi-sectoral assessments supporting this project, rising costs, fuel shortages, lack of income opportunities, and constrained access to electricity, water, and essential services are key drivers of vulnerability across affected communities.

Protection risks remain pervasive across all targeted locations. Children face heightened exposure to child labour, neglect, abuse, and exploitation, while lack or loss of civil documentation continues to limit access to services, including education, and exacerbates risks of school dropout and GBV. Gender-based violence—particularly intimate partner violence, early and forced marriage, and sexual abuse—remains a critical concern, alongside significant unmet needs for mental health and psychosocial support (MHPSS). UXO contamination affects all target areas, with particularly high risks reported in several sub-districts, further constraining safe movement and access to services.

In Northwest Syria, political developments and ongoing insecurity since December 2024 have triggered new population movements and intensified socio-economic stress. Assessments in Aleppo, Idlib, and Hama highlight increasing difficulties in meeting basic needs, driven by fuel shortages, volatile food and NFI prices, and limited cash availability. Water supply systems remain damaged or underfunded, forcing many households to rely on costly water trucking. Sanitation and solid waste management systems are largely dysfunctional, contributing to environmental degradation and public health risks. Shelter needs are substantial, particularly in former frontline areas, where housing damage and lack of available accommodation force displaced households to remain in tents or unsafe structures.

In Northeast Syria, renewed hostilities and the MOC offensive led to the displacement of approximately 45,000 people into emergency collective centres (ECCs) by mid-December. As of April 2025, ECCs remain overcrowded, with limited movement intentions and continued reliance on life-saving assistance. WaSH and shelter conditions in ECCs and informal settlements are critically inadequate, with widespread lack of sanitation facilities, solid waste management, and basic shelter components. Damage to major water and energy infrastructure—including pumping stations and dams—has disrupted access to water and electricity for hundreds of thousands of people. Environmental risks linked to water scarcity, degraded infrastructure, and poor waste management further compound vulnerabilities, underscoring the urgent need for integrated WaSH, shelter, and protection interventions.

3. DESCRIPTION OF THE CONTEXT AND THE PROJECT

3.1. PRESENTATION OF THE INTERVENTION AREA

The project delivers humanitarian assistance to populations affected by conflict, displacement, and repeated shocks in Syria through an integrated multi-sectoral approach covering WASH, Shelter, and Protection. The Action is implemented by a consortium led by Solidarités International (SI), responsible for WASH and Shelter interventions, in partnership with INTERSOS, leading the Protection component, and local partners IYD and EPA, supporting WASH implementation and technical activities. Interventions are implemented in Idleb and Hama governorates, with expanded activities in Rural Damascus and Northeast Syria (NES).

Strong cross-sector coordination and referral mechanisms are embedded throughout the project to ensure that protection risks identified through WASH and Shelter activities are addressed through timely referrals to specialised Protection services. Clear referral pathways enable access to individual case management, legal assistance, MHPSS, and other protection services. INTERSOS supports protection mainstreaming across the Action, while SI integrates protection considerations into targeting, tool design, and monitoring, with findings contributing to regular protection trend analysis.

In Northwest and Central Syria, the intervention responds to ongoing population movements and the transition from camp-based living toward housing solutions. SI, together with IYD and EPA, applies a flexible, vulnerability-based approach, prioritising women-headed households, persons with disabilities, and other vulnerable groups. The strategy combines emergency WASH responses in camps with WASH and Shelter rehabilitation in villages and return areas to improve access to reliable and more sustainable basic services.

Under Result 1, SI and its local partners IYD and EPA deliver WASH services in Aleppo, Idleb, and Hama, including water trucking and pumping, rehabilitation of water and sewage infrastructure, solid waste management, environmental health activities, hygiene promotion, and water information systems. Under Result 3, SI implements household-level shelter repairs using contractor-based, cash-based, or in-kind modalities depending on context and feasibility.

INTEROS implements community-based Protection services in Idleb, Hama, and Rural Damascus, including individual case management, legal assistance, cash for protection, MHPSS, and referrals. Services are delivered through static Protection Centres and mobile teams, with priority given to medium- and high-risk cases. MHPSS is integrated with primary healthcare services to ensure coordinated GBV and child protection referrals.

In NES, SI implements integrated WASH and Shelter interventions in Ar-Raqqa, Al-Hasakeh, Kobane, and Tal Abyad, prioritising Emergency Collective Centres and Informal Settlements. Activities include improved water trucking, infrastructure maintenance, sanitation facilities, hygiene NFIs, and hygiene promotion. SI also rehabilitates damaged water infrastructure, to restore sustainable water access for approximately 68,400 people, alongside shelter upgrades in collective centres to improve safety and dignity.

Across all locations, the Action integrates environmental mitigation measures informed by NEAT+, including sustainable water and waste management, solar pumping solutions, sanitation network rehabilitation, and environmentally responsible shelter repairs. Accessibility, operation and maintenance training, groundwater monitoring, and hygiene promotion are embedded across activities to reduce public health risks and strengthen community resilience.

3.2. DESCRIPTION OF THE PROJECT AND INTERVENTION LOGIC

Project title: Syria Integrated Response for Essential Needs (SIREN)

Start and duration of the project: April 2025 – March 2026

Location of implementation: Northwest Syria (NWS), Northeast Syria (NES), Hama Governorate and Rural Damascus

Sector of implementation: Water, Sanitation and Hygiene (WASH), Shelter, Protection (implemented by INTERSOS, with protection mainstreaming integrated across WASH and Shelter interventions)

Intervention logic and activities: Action applies a multi-sectoral and complementary approach to address urgent and protracted needs of conflict- and displacement-affected populations. Solidarités International implements WASH and Shelter interventions to restore access to basic services and adequate living conditions, while INTERSOS delivers Protection services and ensures the centrality of protection across all activities. Key activities include:

- Emergency and transitional WASH services, including water trucking, rehabilitation of water and sanitation infrastructure, solid waste management, environmental health activities, and hygiene promotion
- Shelter repairs and upgrades at household and collective-centre level, using contractor-based, cash-based, or in-kind modalities
- Protection services, including individual case management, MHPSS, legal assistance, cash for protection, and protection monitoring
- Establishment of referral pathways and protection mainstreaming across sectors
- Integration of environmental mitigation measures (solarization, sustainable water management, NEAT+ measures)
- Continuous monitoring and adaptation to evolving displacement patterns and needs

Overall objective: Provide lifesaving and life-sustaining assistance to vulnerable people affected by conflict, displacement, natural disaster and epidemics in Syria, through a combination of WaSH, Shelter and Protection services.

Specific objective: Improving the living conditions and reducing the mortality of the most vulnerable Syrians, affected by emergencies, by the protracted crisis and by displacements in Aleppo, Idleb, Hama, Rural Damascus, Ar-Raqqa and Al-Hasakeh governorates. This will be achieved through the provision of drinkable water, safe sanitation, waste management and hygiene services, as well as shelter, and protection services, focusing on the most vulnerable people, with a particular attention to people with specific needs: women, children, elderly and PwDs. The Action will combine short-term and long-term assistance allowing to respond to man-made and environmental crisis.

Project beneficiaries:

Number of unique beneficiaries by age and gender:

Beneficiaries	0-59 months	5-17 years	18-49 years	50 years and more
Woman	75,629	197,128	195,017	64,344
Man	79,224	200,340	149,451	62,046
Total	154,853	397,468	344,468	126,390

With Total number of beneficiaries being: **1,023,179**

Project stakeholders: Solidarités International leads the implementation of WASH and Shelter interventions, while INTERSOS implements Protection activities and supports protection mainstreaming across the Action. Local partners, including IYD and EPA, support community-level implementation, engagement, and access, contributing local contextual knowledge and facilitating acceptance in targeted locations. Additional

stakeholders include community leaders and community-based structures, who support outreach and feedback mechanisms, relevant local authorities and service providers, and humanitarian coordination platforms, which ensure alignment with agreed standards, referral pathways, and response priorities.

Summary of major changes in the implementation of the project being evaluated.

Since the start of implementation, several contextual, institutional and operational changes have affected the scope, sequencing and modalities of project implementation.

- In North-West Syria (NWS) and North-East Syria (NES), implementation timelines for infrastructure and service delivery activities were affected by delays in technical studies, site handovers and approvals by local authorities, largely linked to limited institutional and logistical capacities and ongoing administrative and governance changes. These constraints required reinforced coordination, repeated follow-up and adjustments to implementation sequencing
- More broadly, a recent change in context has led to a significant reshaping of local governance dynamics in both NWS and NES, affecting coordination mechanisms, roles and responsibilities of local authorities and community structures, and requiring continuous adaptation of engagement and approval processes
- Population movements and relocations across several targeted locations further affected implementation, impacting the originally identified beneficiary caseloads and necessitating adjustments to targeting, site selection and planning
- In specific locations, authorities' decisions regarding the vacating of collective centres (CCs) had direct operational implications. In Raqqa, plans to resume the formal education curriculum led to the emptying of schools used as CCs and the relocation of IDPs, resulting in the reduction or cancellation of planned WaSH and Shelter activities. Similarly, in Hassakeh, plans to vacate governmental buildings used as CCs and relocate IDPs led to reductions and cancellations of WaSH and Shelter interventions, requiring revisions to implementation modalities and geographic focus
- Finally, in some locations, security-related constraints, including the presence or suspected presence of unexploded ordnance (UXO) in previously frontline areas, affected the pace of works and required additional coordination with specialized actors to verify site safety prior to implementation

4. PURPOSE AND SCOPE OF THE EVALUATION

4.1. PURPOSE OF THE EVALUATION

The purpose of the final external evaluation is to assess the intervention implemented by Solidarités International and its partners in Northeast, Northwest and Central Syria against the OECD DAC evaluation criteria. Specifically, the evaluation will examine the relevance of the intervention in relation to identified needs, the effectiveness and efficiency of its implementation, its impact on conflict- and displacement-affected populations, and the sustainability of achieved results. The evaluation will assess the extent to which the intervention has responded to contextual dynamics, achieved its intended outcomes, and contributed to improved conditions for affected communities.

In Aleppo, Idleb and Hama governorates, the evaluation will place particular emphasis on the effectiveness, coherence and partnership functioning, assessing coordination mechanisms between SI and its partners. Particular attention will be given to the functionality and efficiency of beneficiary referral pathways between

SI and INTERSOS. The evaluation will also contribute to strengthened accountability to the donor and support organisational learning by generating evidence-based lessons to inform future programming and partnership models.

4.2. SCOPE OF THE EVALUATION

The evaluation will cover the full duration of the Action and all geographical areas of intervention, including Northwest Syria, Northeast Syria, and Central Syria, and will assess activities implemented across the WASH, Shelter, and Protection sectors. The scope will be finalized during project implementation, taking into account the activities actually implemented, evolving contextual dynamics, and identified learning and capitalization priorities.

The evaluation will be conducted after the completion of the project, with the final evaluation report submitted no later than three months after the end of the Action, in line with donor requirements.

5. EVALUATION QUESTIONS

The evaluation questions will be structured around the OECD DAC evaluation criteria and will be jointly finalized with the consultant during the inception phase of the evaluation. Initial Evaluation Matrix to be attached to this ToR: [Project Evaluation Matrix SI+Intersos.xlsx](#)

● EVALUATION METHODOLOGY

The evaluation will adopt a mixed-methods approach, combining qualitative and quantitative data sources to assess the relevance, effectiveness, and impact of the Action implemented by Solidarités International (SI) and partners across Northwest Syria, Northeast Syria, and Central Syria. Particular attention will be given to assessing the functionality and effectiveness of the multi-sectoral approach, including coordination and referral mechanisms between WASH, Shelter, and Protection interventions.

The evaluation will not focus on measuring logframe indicators. Instead, it will examine how well the Action responded to identified needs and objectives by triangulating existing project data with independent qualitative findings. Effectiveness will be assessed through a combination of operational and service records, beneficiary perspectives, and direct observation, where feasible.

Data Collection Methods

The methodology will include the following components:

- **Desk Review** of key project documentation, including proposals, logframes, MEAL and monitoring plans, donor reports, activity tracking tools, referral pathway documentation, protection monitoring outputs, lessons learned, and relevant coordination meeting minutes from SI and partners.
- **Key Informant Interviews** (KIIs) with:
 - SI and partners technical, programmatic, and field teams;
 - Local stakeholders and service providers, including community representatives and relevant sectoral actors;
 - Coordination and technical bodies relevant to the Action, where applicable.
- **Focus Group Discussions** (FGDs) with male and female beneficiaries in selected intervention sites across NWS, NES, and Central Syria. FGDs will ensure the inclusion of vulnerable groups, such as

women-headed households, persons with disabilities, and displaced populations, and will be conducted in a gender- and context-sensitive manner.

- **Beneficiary Survey** (short structured questionnaire), where feasible, to collect quantifiable feedback on access to services, perceived quality, satisfaction, accountability, safety, and referral effectiveness.
- **Field Observations**, where access allows, to assess visible outcomes of WASH and shelter interventions (e.g. water infrastructure, sanitation facilities, collective centres, rehabilitated shelters), and to complement qualitative findings.
- **Beneficiary Feedback Review**, drawing on existing AAP/FCRM data collected by SI and partners, supplemented by additional data collection if gaps are identified.
- **Review of Operational Records**, including WASH system functionality records, shelter implementation tracking, and protection service/referral logs, where available, to support analysis of effectiveness and service continuity.

Sampling Approach

The evaluation will apply a stratified purposive sampling approach designed to ensure representation across geographic areas, sectors, and implementation of modalities.

The sample will include beneficiaries and stakeholders across the three operational areas of the Action (Northwest Syria, Northeast Syria, and Central Syria), covering both camp-based and host community settings.

Sampling will ensure representation of the three sectors implemented under the Action: WASH, Shelter, Protection.

Beneficiary Survey

A structured beneficiary survey will be conducted with a representative sample of approximately 8–12% of direct project beneficiaries, with a minimum sample size of 300 respondents across all intervention areas.

The sample will be stratified to ensure representation across:

- geographic areas (NWS, NES, Central Syria)
- sectoral interventions
- camp vs. community settings
- gender and vulnerability groups.

Where project beneficiary numbers are large, the sample will follow standard humanitarian evaluation practices ensuring a minimum confidence level of 95% with a 5–7% margin of error, where feasible given operational constraints.

Focus Group Discussions (FGDs)

Approximately 12–15 FGDs will be conducted across the intervention areas, including:

- male beneficiary groups
- female beneficiary groups
- vulnerable groups (e.g. women-headed households, persons with disabilities, displaced households)

FGDs will be distributed across sectors and geographic locations to ensure balanced representation.

Key Informant Interviews (KIIs)

Approximately 20–25 KIIs will be conducted with:

- SI program and MEAL staff
- implementing partners
- local authorities and service providers
- community leaders and sector coordination actors

Field Observations

Field visits will be conducted to a sample of 8–10 project sites, covering key WASH and Shelter infrastructure supported through the Action (e.g. water systems, sanitation facilities, rehabilitated shelters, collective centres), subject to access constraints.

Operational Data Review

The evaluation will review operational monitoring datasets (e.g. WASH service monitoring, shelter implementation tracking, referral logs) covering 100% of available project monitoring data, to triangulate qualitative findings.

Remote Data Collection

Direct access to project locations and face-to-face engagement with beneficiaries and stakeholders is considered an essential component of the evaluation methodology. The consultant is therefore expected to prioritize in-person data collection in project locations to the greatest extent possible in order to ensure robust and contextually grounded findings.

Remote data collection methods may be used only where physical access is not feasible due to security, access, or operational constraints. In such cases, SI and partners may support remote data collection through trained enumerators and digital tools (e.g. Kobo). The consultant will remain responsible for tool development, enumerator briefing, supervision, data quality assurance, and analysis of remotely collected data.

The consultant is expected to clearly justify any reliance on remote methodologies and demonstrate how data quality, triangulation, and representativeness will be ensured.

Disaggregated Analysis

Findings will be analyzed in a disaggregated manner, reflecting differences by gender, age, displacement status, and other relevant vulnerability and socio-economic characteristics. The analysis will seek to capture how different population groups experienced the Action, including access to services, protection outcomes, and referral pathways.

6. DELIVERABLES

The consultant or consulting firm is expected to deliver a limited set of outputs to support the evaluation process, from inception to final reporting and dissemination of findings.

Expected deliverables:

- **Inception report** outlining the evaluation approach, work plan, data collection methods, sampling, and key risks, shared with Solidarités International before data collection;
- **Preliminary findings presentation** summarising initial findings and observations after data collection;
- **Draft evaluation report** presenting findings, conclusions, and practical recommendations, shared for review and comments;
- **Final evaluation report** incorporating feedback and submitted in editable and PDF formats, with relevant annexes;
- **Executive summary** highlighting key findings and recommendations for donor and external audiences;
- **Final presentation** summarising key findings, lessons learned, and recommendations.

7. EVALUATION SCHEDULE

Task and/or deliverable	Timeline (approximate, to be confirmed)
Final Selection of the Consultant/ Consulting agency	Beginning of April 2026
Start of the consultancy	Mid - April 2026
Kick of meeting with Si team	April 2026
Inception report (including detailed data collection methodology and plan, data collection tools)	April 2026
Tool development and Validation	April 2026
Start of data collection	April 2026
Data cleaning and preliminary analysis	April 2026
Preliminary findings presentation	May 2026
Draft report writing	May 2026
SI feedback on draft report	May 2026
Final Report Submission +PPP with most essential findings	End of May 2026

8. BUDGET

The overall budget available for this external evaluation is up to **40,000 EUR**. This includes all consultancy fees, international and local travel, accommodation, insurance, per diem, interpretation, data collection support, transcription/translation costs, and any other expenses incurred during the assignment.

Consultants are expected to submit a financial proposal alongside their technical proposal, detailing:

- Daily consultancy rates;
- Number of working days;
- Any anticipated reimbursable costs (e.g., travel, accommodation, interpretation);
- Applicable taxes or fees.

Solidarités International will cover specific logistics (e.g., field access facilitation, security briefings, introduction to partner teams) and will provide relevant project documentation, beneficiary data, and contacts for stakeholder interviews. The consultant will be contracted directly by Solidarités International, with coordination input from partners.

9. CONSULTANT PROFILE / TEAM COMPOSITION

In general, the evaluation consultant or consulting firm is expected to demonstrate the following qualifications:

- Proven experience in external evaluations and/or learning assessments of humanitarian interventions, preferably in Northwest, Northeast, and/or Central Syria, or comparable complex and protracted crisis contexts;

- Demonstrated experience evaluating WASH and Shelter interventions, including infrastructure rehabilitation, water supply systems, sanitation services, shelter repairs, and collective centre upgrades, as well as Protection programming, such as protection monitoring, case management, GBV response, child protection, and MHPSS referral mechanisms;
- Familiarity with assessing multi-sectoral and complementary interventions, including analysis of coordination, referral pathways, protection mainstreaming, and cross-sector coherence in humanitarian responses;
- Ability to assess effectiveness, relevance, impact, and sustainability, including technical quality, operational performance, and adaptability of interventions in resource-constrained and volatile environments;
- Strong expertise in qualitative and mixed-methods data collection and analysis, including triangulation of data from multiple sources (program data, beneficiary feedback, partner inputs, and field observations), with sound understanding of data protection and ethical standards;
- Experience conducting evaluations under remote or partially remote management arrangements, including coordination with field teams, partners, and local actors across different geographic locations and organizational structures;
- Excellent command of English, with strong analytical writing and synthesis skills suitable for donor-facing evaluation reports;
- Working knowledge of Arabic is a strong asset;
- Demonstrated capacity to coordinate or supervise evaluation activities across multiple governorates in Syria, either through direct access or through structured remote support, partner facilitation, and locally based data collection mechanisms.

10. APPLICATION

Interested applicants are required to submit their proposal, using the following guidelines:

- **Cover letter** – one-page maximum (this document should be signed and/or stamped)
- **Technical proposal** - 10 pages maximum (this document should be signed and/or stamped) including the following but not limited to:
 - Understanding of the Evaluation scope of work
 - Proposed methodology, sampling, and data collection methods
 - Proposed approach for data collection, cleaning and analysis
 - Composition of team and assigned roles in the survey
 - Confirmation of availability to work in NWS/NE

NB: Considering that the methodology and data collection approach will be co-designed by SI and the selected consultant during the first weeks of the consultancy, at this stage, applicants are not required to submit a fully finalized methodological approach or assessment timeline at this stage. However, applicants are expected to suggest appropriate methodological and data collection approaches, based on key considerations outlined in Section 6 of this TOR.

- **Financial proposal**, including breakdown of costs in USD (this document should be signed and/or stamped).
- **Consultant(s) resumes:**
 - Training and qualifications
 - Professional experience (if relevant to consultancy, specific skills and/or specific context conditions)
 - Experience in evaluation/research in similar context and sector

- Experience in facilitating learning and participatory processes (in the case of a learning-oriented evaluation with co-construction of lessons learned and recommendations)
 - Knowledge of the country/area of intervention
 - Languages
 - Availability to work across NW/NE Syria
- **Sample** copy of at least two similar assignments in past work.
 - **3 references** for similar / relevant consultancies

All documents should be sent in **PDF** version.

Criteria of evaluation of the offers will be:

- Price: 40%
- Quality of technical proposal: 30%
- Team capacity and references: 30%

Applications that do not include at least three references from previous relevant consultancy or research assignments will not be considered.

Solidarités International considers individual candidates and teams equally.

The applicants must send off requested documents by email to tender@solidarites-syria.org with subject "ECHO SIREN Evaluation", before the deadline of the **4th of April 2026**. Offers received after the deadline will not be considered.

Questions may be submitted to SI until the **30th of March 2026**. All applicants will receive answers to their questions and questions of other applicants on the **2nd of April 2026**

11. PROCEDURES AND LOGISTICS

All associated costs for planning, conducting (field work) and reporting of the proposed survey will be borne by the consultant. SI may only support with the following aspects of the consultancy:

- Provide access to available necessary secondary information, project literature and information used during the project life.
- Technical review and validation of the overall survey plan including specific deliverables, tools, data collection methods, analysis and reporting etc. as outlined in the sections above.
- Review and approval for key evaluation deliverables.
- Where relevant, provide housing in SI's guesthouse and support with transportation arrangements in NWS/NE.
- Where possible and necessary coordinate with beneficiaries, stakeholders and partner to support field work plan for interviews and data collection.
- Payment of consultancy fee as per mode of payment outline in the signed agreement entailing the final approved technical and financial proposals.

No data may be used by the Consultant regarding this study without the written authorization of SOLIDARITES INTERNATIONAL for a period of 5 years. As the Consultant is acting as a contractor, it will ensure that it presents itself as such for all interviews held as part of the consultancy.

The Consultant agrees to comply immediately with any specific security instructions from SI based on its security analysis and knowledge of the area and its actors. In the event of an incident encountered during the course of the consultancy, the Consultant undertakes to contact SOLIDARITES INTERNATIONAL as soon as possible.